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## GOKHALE INSTITUTE OF POLITICS AND ECONOMICS

(Deemed to be University u/s 3 of the UGC Act, 1956)

846, Shivaji Nagar, BMCC Road

PUNE 411 004

Telephones: 91 20 25683300

Website: [www.gipe.ac.in](http://www.gipe.ac.in)

E-mail: [gokhaleinstitute@gipe.ac.in](mailto:gokhaleinstitute@gipe.ac.in)

### Application Form for Non-Teaching Position

1. Application for the Post of:.....Advt. No.....

2. Full name in block letters beginning with surname: Dr./Mr./Miss/Mrs.....

3. Address for Correspondence:

Telephone No.:.....Mobile:.....Email:.....

4. Permanent Address.:

5. Male/Female:.....6. Married/Unmarried:.....7. No. of Children:.....

8. Date of Birth:.....9. Age:.....10. Mother Tongue:.....11.: Nationality:.....

12. Do you belong to OPEN/SC/ST/VJNT/SBC? YES/NO:.....

If yes, which category?:.....

13. Educational Qualifications.:

Examination	University/Board	Month & Year of passing	Subjects	% of marks obtained	Class/ Division/ grade awarded
Matriculation/ S.S.C./S.S.L.C.					
Higher Secondary/ Pre-University					
Bachelor's Degree (B.A./B.Sc./B.Com)					
Master's Degree (M.A/M.Sc/M.Com)					
M .Phil. Degree					
Ph. D. Degree					
Others (Specify)					

14. Have you qualified at the JRF/NET/SET/eligibility for Assistant Professorship? Yes.....No.....

If yes, date of qualification:.....

15. if the thesis for the Ph. D. degree has been submitted for examination but if the Ph. D. degree has not been as yet awarded, please give the date ..... on which the thesis has been submitted for examination.

16. Title of the thesis, if any, for

Master's Degree.:

M. Phil. Degree.:

Ph. D. Degree.:

17. Area(s) of Specialisation.:

18. Employment History.:

Institution	Positions held	Nature of appointment: Permanent/Temporary	Period of appointment with dates

19. Present Employment.:

(a) Name and address of the Institution where employed:.....

(b) Designation:.....

(c) Pay-Band and AGP/Pay-Level : Pay-Band Rs.:.....AGP.:.....Pay-Level:.....

(d) Date of Appointment.:.....

(e) Date of next increment.:.....

(f) Pay and Allowances drawn.:

Pay Band/Pay-Level Rs.....

Academic Grade Pay Rs.....

House Rent Allowance (HRA) Rs.....

Transport Allowance (TA) Rs.....

Compensatory Local Allowance (CLA) Rs.....

Other Allowances (Specify) Rs.....

Total Rs.....

(g) Which retirement benefits are you entitled to in your present employment? Contributory Provident Fund /NPS (at the rate of.....per cent of the basic pay) / Pension-cum-Gratuity:.....

20. Experience.: **(Please attach separate sheets of paper if necessary)**

(a) Teaching:

Institution	Subjects taught	Undergraduate / Postgraduate	Number of years

(b) Research.:

Institution	Title of the Project	Funding/ Sponsoring agency	Date of commencement	Date of completion

(c) Research Guidance.:

Number of research students guided, who have obtained degrees.:

M.A./M.Sc./M.Com..... M. Phil..... Ph.D.....

(d) Other (Specify):

21. Publications: **(Please attach separate sheets if necessary)**

(a) Books published:

Title of the book	Publisher	Year

(b) Articles published in professional journals: **(Please attach separate sheets if necessary):**

Title of the article/s	Year, name of the journal, volume & issue number, pages

22. Any additional information such as scholarships, prizes, etc., awarded to you:  
**(Please attach separate sheets of paper if necessary)**

23. Whether the candidate is physically challenged? If Yes, in what way?

24. If Selected, what would be the minimum gross salary acceptable to you?  
Rs.....per month.

25. If Selected, what period would you require for joining?.....

26. Have you applied previously for any Post or fellowship in the Institute : Yes.....No.....

If Yes, give details (year in which applied, post for which applied, interviewed or not, selected or not):

27. Name of the newspaper/periodical in which you have seen the advertisement for the post for which you are applying :

28. Please give the name, address, E-mail and contact numbers of three referees who can support your application. Kindly attach the written references of at least two referees in a sealed envelope, specifically supporting your application for the post in Gokhale Institute of Politics and Economics.

(a)

(b)

(c)

29. I hereby declare that all information furnished in this application and its other enclosures is true, complete and correct to the best of my knowledge. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

Place:.....

Date:.....

Signature of the Candidate

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To  
Director  
Gokhale Institute of Politics and Economics  
Pune - 411 004

Sir,

I am forwarding an application of Mr./Miss/Mrs.....  
Working in.....as a .....with the following remarks:

Yours faithfully,

Date:

(Signature and Stamp)

30. Details of Bank Payment:

DD Number	Date	Amount (Rs.)	Name of the Bank	DD Issuing Branch's Name