



Gokhale Institute of Politics and Economics

(Founded by Rao Bahadur R.R. Kale, Satara)
(Deemed to be University u/s 3 of the UGC Act, 1956)
846, Shivajinagar, B.M.C.C. Road
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Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) of Gokhale Institute of Politics and Economics held on Friday, 1st September, 2023.

A meeting of the Internal Quality Assurance Cell (IQAC) of Gokhale Institute of Politics and Economics was held on Friday, September 1, 2023. The following members were present:

1. Dr. Ajit Ranade, Vice Chancellor, Chairman
2. Col Kapil Jodh, Registrar
3. Prof. P. N. Rath, Coordinator, IQAC, Member
4. Prof. Anurag Asawa, Member
5. Mr Siddhart Desai, Member, **(Online)**
6. Dr. K. S. Reddy, Member
7. Mrs. Ashwini Joglekar, Member
8. Prof. Nanaji Shewale, *Invitee*
9. Mr Pramod Joshi, *Invitee*
10. Mr. Akash Gulankar, *Invitee*
11. Mr Mahesh Biwadkar, *Invitee*
12. Ms Suchita Shinde, *Invitee*
13. Mrs. Madhurima Ghosh, *Invitee*

Prof. Jyoti Chandiramani, Prof. Kakali Mukhopadhyay, Prof. Anjali Radkar, Prof. Kailas Thaware, Prof. Prashant Bansode, Dr. K. S. Hari, Dr. Atreyee Sinha Chakraborty, Dr. Dilip Kajale, and Dr. Savita Kulkarni could not join the meeting.

MINUTES

1. The IQAC Coordinator convened the meeting and welcomed all the invitees. He explained the main agenda of this meeting is to discuss the recommendations made by the auditors engaged by the Institute for conducting Academic and Administrative Audit (AAA), Gender Audit, Environment Audit, Energy Audit and Green Audit.
2. Regarding the first recommendation of sharpening and contemporizing the Vision and Mission Statement of the Institute, the Vice Chancellor of the Institute informed the members that he is working on the same.
3. The auditors mentioned that many faculty members who are also members of IQAC did not participate in the Audit and their involvement has to be increased. So to increase the participation of the members, Google Calendar invite will be sent.
4. The major recommendation of the Auditors was the lack of documentation process. It was noted that the Institute has initiated the ERP process which will help in the organization in capturing the data and information systematically. Additionally, all the faculty members may be asked to create a space in Google Classroom for accommodating the guidance and counselling sessions conducted with students.

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5. It was decided in the meeting that the Dean and Associate Deans of Academics along with course coordinators will spell out the Institutional policy regarding experiential, participative and pedagogical learning and place the same in a meeting of IQAC.
6. Different policy documents such as Admission Policy, Gender Policy, Academic Policy etc. have to be generated and populated required for NAAC documentation which will be presented in the upcoming Board of Studies for approvals.
7. Ms. Madhurima Ghosh has been asked to take up the activities outlined as part of Gender Audit.
8. The final date for the updated website to go live is still not finalized and the entire process is delayed due to unavoidable circumstances.
9. Ms Madhurima Ghosh, will be designated as NAAC Coordinator from 1st September 2023 till the NAAC process is completed which will be an added responsibility along with her regular works.
10. Mr Siddhart Desai will help the Institute in taking actions for the recommendations associated with Environment Audit.

The meeting ended with a vote of thanks to the Chair.

Approved

Dr. Ajit Ranade

Col Kapil Jodh

Prof. P. N. Rath

Prof. Anurag Asawa

sent mail
Mr Siddhart Desai

Dr. K. S. Reddy

Mrs. Ashwini Joglekar

Prof. Nanaji Shewale

Mr Pramod Joshi

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