

**Gokhale Institute
of Politics and
Economics**

(Deemed to be University)

Pune – 411 004

HOSTEL RULES & REGULATIONS (2024-25) (FOR NEW ADMISSION)



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ABOUT THE GIPE HOSTELS

There are three hostels on the five-acre residential campus, with two reserved for boys. However, limited seats are available. There is a separate area for staff quarters, with buildings and row houses. The residential campus is situated at a distance of 500 metres from the academic campus. Adequate hostel accommodation is available for existing students. Keeping in mind the centenary goals (2030) of the Institute, the expansion of the residential campus is in the planning stage.

The girls' hostel was designed by renowned architect and urban planner Christopher Charles Benninger in the period 1996-1998. The hostel provides a decent quality of living in green surroundings and acts as a home away from home for students hailing from all parts of the country. Rooms are usually shared among two, three or four students. The hostel has its kitchen and a dining hall that provides hygienic and nutritious meals at affordable prices.

The Institute makes its best efforts to provide necessary services and facilities available to the students. To make the stay pleasant, students regularly organise and participate in events at the Institute. The students' event is as per the Institute's. Sports and culture clubs, food, dining and hiking groups have been formed by the students, and they ensure dynamism at the campus.

Facilities provided in each room are high-speed broadband Wi-Fi, solar hot water, bedding, tables and chairs, curtains and mirrors, individual cabinets, and attached washrooms.



HOSTEL CAPACITY

SERIAL NO.	BOYS	GIRLS	REMARKS
MASTERS PROGRAMME	120	209	
BSC ECONOMICS*	NIL	68 (OVER 4 BATCHES)	LEASED HOSTEL UNIT LOCATED 500 MTF FROM THE ACADEMIC

* The Hostel Facilities are at a negotiation stage and confirmation shall be given in the month of May 2024.



ELIGIBILITY FOR ADMISSION TO HOSTEL

- Admission will be given in the hostel based on the merit list at the time of admission to the respective course as per the Institute norms.

2. All the students who are admitted to any of the Postgraduate programs and Undergraduate program of a minimum duration of 2 years (except PhD) are eligible to apply for hostel accommodation.
3. Seats will be distributed equally across all postgraduate and undergraduate programmes and merit will be considered in the allocation of rooms. Besides, the institute reservation policy will also be considered in the allocation of the rooms to the students.

APPLICATION PROCESS

1. Student to login to the ERP portal <https://erp.gipe.ac.in/login.htm>. After the applicant converts into a student, i.e. by paying the admission fee, the applicant login now gets converted to the student's ERP login. Once the Student logs in to the ERP portal, student can apply for the hostel.
2. If a student meets the eligibility criteria outlined in the hostel rules, regulations, merit list, and reservation policy, they are qualified to submit an application for hostel accommodation. If the student meets the qualifying merit list criteria, the hostel fee tab gets activated.
3. After filling in the asked details and submitting the hostel fee, the room in the hostel will be allocated to students. Students have to show the Payment receipt to the Hostel warden to occupy the room and follow the hostel check-in formalities.
4. At a time of admission to hostel, every student shall sign an undertaking that the student shall follow the Rules and Regulation laid down by the Institute. In case breach of the any of them student shall be liable for the disciplinary action.
5. Students are required to disclose all past medical history at the time of admission to the hostel. Any non-disclosure of past medical history is at risk of the students.
6. If any student provides any false statement or information in the hostel admission form, the students' admission shall be liable to be cancelled. On such cancellation, the student shall not be entitled to enter in the hotel or part thereof.

ALLOTMENT OF ROOM

The Institute has limited Hostel accommodation on a shared basis. The rooms will be allocated **randomly** and no reshuffling is possible, except in special situations (such as genuine medical reasons) with the permission of hostel authorities. In case of genuine medical reasons, a student is required to send a request to hostels@gipe.ac.in along with the necessary documents with the attention of the Hostel Superintendent. Unless student receives any reply they are not supposed to make any changes on their own. The Institute reserves the right to allocate the rooms to students.

AMENITIES IN THE HOSTEL ROOMS

1. Each room is provided with a bed (but not mattress, bedsheet, blanket, pillow, bucket, mug, etc...), cupboard, study table and chair. The source of drinking water is common (on each floor or alternative floor).
2. The girls' hostel has four occupancies per room.
3. For the Boy's hostel, 'Wing-I' is a double occupancy and 'Wing II' is a triple occupancy per room.

CANCELLATION OF THE ADMISSION TO HOSTEL

1. The student can cancel the hostel admission at any time through ERP, if wishes. Hostel Fees are Non-Refundable on Cancellation of admission except for Caution Money Deposit.
2. No Pro-Rata fees adjustments will be there irrespective of admission on a later date or cancellation after admission in the hostels.
3. Any student who is expelled from the Institute will automatically cease to be a hostel student. In such a case, the hostel fee will not be reimbursed, except for caution money deposited at the time of admission.

4. If the Attendance of the student is below 75% for the admitted academic year, hostel admission will stand cancelled and such student will not be eligible for hostel admission to the next term of the academic course.



RULES AND REGULATIONS FOR HOSTEL RESIDENTS

- The Institute has limited Hostel accommodation on a shared basis. The rooms will be allocated randomly and no reshuffling is possible. The inmates shall not interchange their allotted rooms without prior permission of the Hostel Superintendent or Rector. Requests for the same shall be entertained only on medical grounds. Hostel authority deserves the right to do any kind of reshuffling of rooms or change in room allotment and compliance is mandatory.
- Students are required to inform the Hostel Superintendent whenever they change their room to ensure that room changes are properly documented for administrative and safety purposes. Changing rooms without informing the HS may result in disciplinary actions.
- Ragging inside or outside the Institute campuses is strictly banned. Legal action will be initiated against students involved in ragging, as per provisions of the UGC Anti-Ragging Regulations, 2009. Students are asked to visit the provided links to know more about this and its guidelines: <https://www.antiragging.in/assets/pdf/information/ugc-iec-guidlines-for-councils-universities-and-colleges-for-curbing-the-menace-of-ragging.pdf> <https://www.ugc.gov.in/oldpdf/ragging/minuterag230409.pdf>



- Students are expected to conduct themselves in a manner befitting the Institute's stature. Students shall not indulge in any activity which may bring disrepute to the Institute.
- The inmates should observe decorum in the hostels and the residential campus. Since the hostels are located in a residential area, loud music, late-night activity, and partying on the campus are not permitted. Students shall not cause any discomfort or inconvenience to other fellow students or other residents on the campus.
- Celebration of birthdays inside the hostels and the residential campus is not permitted.
- Consumption of alcoholic drinks, smoking, eating paan/tobacco products and spitting is strictly prohibited on the Hostel / Residential campus.
- Subscription to the hostel mess is compulsory for all inmates. Students residing at the hostel shall be required to pay the mess charges upfront along with the tuition fees. No instalment in these payments is admissible. No refund towards mess fees deposited is admissible in case of non- availing the hostel mess facilities due to any reason.
- The Institute shall appoint a Mess Committee comprising of Student Representatives, Hostel superintendent, Members of the teaching/non-teaching staff and the Manager/Representative of the Mess Contractor. The Committee shall oversee the general functioning of the student mess and shall monitor the quality, cleanliness, maintenance and upkeep of the kitchen/dining hall, etc.
- The use of electrical appliances such as heaters, irons, immersion rods, etc., is not permitted in the rooms. Under no circumstances cooking shall be permitted in the hostels.
- The inmates shall be responsible for the cleanliness of their rooms. They are expected to clean their room on their own and keep the hostel premises clean.
- Resident students shall consciously develop water and energy-saving habits and avoid wasteful, improper use of water and electricity, as well as amenities such as furniture, water coolers, washing machines, etc. provided in the hostels.
- Under no circumstances shall students be permitted to allow any person to stay overnight in their rooms.

- Male students/visitors are not permitted to enter the Girls' Hostels.
- Female students are not permitted to enter the Boys' Hostels.
- Students shall not bring and/or keep any pets on the premises including fish, cats, dogs, and so on. Students should desist from pampering stray dogs by offering food, petting them etc.
- Unauthorized guests or outsiders in the hostel room are strictly prohibited. Guests may be allowed on the prior written permission of the Hostel superintendent/ Rector. Any student keeping an unauthorized person in his/her room will be liable to disciplinary action amounting to expulsion from the hostel.
- Students shall treat the staff and housekeeping staff of the Hostel with due courtesy at all times. Service of the housekeeping staff shall NOT be utilized for private or personal work. No tips in cash or kind will be given to the staff of the Hostel.
- The Institute will not be responsible for any loss of money or valuables. Students are advised not to keep ornaments, jewellery, and large sums of money with them.
- The gates of the residential campus shall remain closed from 11.30 p.m. to 5.00 a.m. No student shall be permitted to leave or enter the campus during the above period except with prior permission of the Hostel superintendent or Rector or any other official authorized by the Institute.
- Aimless roaming on the campus will not be allowed by the students during the above-mentioned period. All the inmates will be expected to be in their allotted rooms.
- Access to the mess area shall be forbidden after midnight.
- The reading room of the G-block building shall remain open till 1:00 AM. Food delivery from Zomato, Swiggy, etc., shall be allowed only till 1:00 AM
- Students shall use Gate No. 2 of the Residential Campus/Hostel for entry and exit. Besides, students' vehicle is prohibited in the residential campus/hostel.

- Please note informing the hostel superintendent/rectors getting permission for leave is only related to hostel records. Regarding academic matters (e.g. fulfilment of requirement of attendance criteria and appearance in examination, mode of examination etc.) student has to abide by the instruction of the Program coordinator/examination section/ academic office and rules of the GIPE.
- The Rector and Campus Secretary have the discretion to inspect any room at any time.
- Resident students must vacate their rooms within a week after completion of the semester-end examination of the second and fourth semesters and hand over the room keys to the authorized official.
- The inmates shall be responsible for the hostel property in their charge. They shall be required to pay the cost of repairs in case of damage caused by them to the furniture, electric fittings or the building, painting etc., whether intentionally or otherwise. Damages of any kind to the properties of the Hostel Rooms, Buildings and Mess, Furniture and Equipments etc. due to mischievous behaviour from the students will be recovered from the Caution Money Deposit and if the damage is more than the amount available in this deposit, it may be recovered from students separately by issuance of proper notices. In any of the case, Caution Money will not be refunded to the student after completion of the course and on non-payment of damaged cost, the clearance of the course will be held up depending upon decision of the authorities of the institute.
- The Hostel authority reserves the right to terminate the occupancy of the student for any wilful disobedience or defiance of authority, non-observance or frequent violation of hostel rules, causing damage to person or property or indulging in anti-national or undesirable activities. In such cases, the deposit shall be forfeited and fees will NOT be refunded.



AMENDMENT AND INTERPRETATION OF RULES

The institute may alter, suspend, and/or amend any of these regulations, at any time without any prior notice. Students are deemed to have read these rules and regulations and to have agreed to be bound by them, including any changes that may be made therein, from time to time.

DURATION OF STAY IN HOSTEL

10 months (15 July to 15 May)

HOSTEL FACILITIES

1. Gym facility for students
2. Availability of Health centre
3. Availability of Mess
4. Availability of reading/study rooms
5. Laundry service within the hostel premises
6. 24*7 internet facility



FEE STRUCTURE

Hostel fees mentioned below are subject to vary, there will be upward revision in the fees commensurate with the neighbourhood hostels in this area and final fees will be communicated shortly.

**First Year Hostel Fees 2024-2025
(Fees for Indian & SAARC Students)**

Hostel Fees 2024-2025 as per the Academic Calendar of the Course	
Particulars	All Categories Amount Rs.
A. Hostel Fees	72,800/-
B. Caution Money Deposit	13,200/-
C. Hostel Mess Charges	46,000/-
Grand Total (A+ B + C)	1,32,000/-

Additional Notes for Hostel Fees:

- 1) Hostel Accommodation will be provided subject to availability of rooms.
 1. Total Fees Payable in advance and no instalments in fees is admissible.
 2. Mess facility is compulsory for hostelites
- 2) Caution Money Deposit is refundable after completion of the Programme and it is collected during the first year of admission only
- 3) Fees are non-refundable on cancellation of admission except Caution Money Deposit
- 4) Fees are not refundable but cease to stay at hostel as per rules of the institute in the course of the remaining tenure of the year if any.
- 5) Pro-rata fees are not applicable irrespective of date of admission on the later date.

For any fee/finance-related inquiry, students are asked to write: fin.accts@gipe.ac.in

FEE STRUCTURE

Hostel fees mentioned below are subject to vary, there will be upward revision in the fees commensurate with the neighbourhood hostels in this area and final fees will be communicated shortly.

First Year Hostel Fees 2024-2025
(Fees for Regular Foreign Students
and Students admitted under Student
Exchange Programmes)

Hostel Fees 2024-2025 as per the Academic Calendar of the Course	
Particulars	All Categories Amount Rs.
A. Hostel Fees	93,700/-
B. Caution Money Deposit	17,050/-
C. Hostel Mess Charges	46,000/-
Grand Total (A+ B + C)	1,56,750/-

Additional Notes for Hostel Fees:

- 1) Hostel Accommodation will be provided subject to availability of rooms.
 1. Total Fees Payable in advance and no instalments in fees is admissible.
 2. Mess facility is compulsory for hostelites
- 2) Caution Money Deposit is refundable after completion of the Programme and it is collected during the first year of admission only
- 3) Fees are non-refundable on cancellation of admission except Caution Money Deposit
- 4) Fees are not refundable but cease to stay at hostel as per rules of the institute in the course of the remaining tenure of the year if any.
- 5) Pro-rata fees are not applicable irrespective of date of admission on the later date.

For any fee/finance-related inquiry, students are asked to write: fin.accts@gipe.ac.in

FEE STRUCTURE

Hostel fees mentioned below are subject to vary, there will be upward revision in the fees commensurate with the neighbourhood hostels in this area and final fees will be communicated shortly.

First Year Hostel Fees 2024-2025
(Fees for PhD Students)

Hostel Fees 2024-2025 as per the Academic Calendar of the Course	
Particulars	All Categories Amount Rs.
A. Hostel Fees	60,800/-
B. Caution Money Deposit	13,200/-
Grand Total (A+ B + C)	74,000/-

Additional Notes for Hostel Fees:

1. Hostel Accommodation will be provided subject to availability of rooms.
2. Total Fees Payable in advance and no instalments in fees is admissible.
3. Ph.D. Students wishes to avail the Mess Facility; they are required to pay the mess charges at Rs. 46,000/- over and above the fees mentioned above.
4. Ph.D. Students wishes to avail the Washing Facility; they are required to pay the Washing Charges at Rs. 12,000/- over and above the fees mentioned above.
5. Caution Money Deposit is refundable after completion of the Programme and it is collected during the first year of admission only
6. Fees are non-refundable on cancellation of admission except Caution Money Deposit
7. Fees are not refundable but ceases to stay at hostel as per rules of the institute in the course of the remaining tenure of the year if any.
8. Pro-rata fees are not applicable irrespective of date of admission on the later date.

For any fee/finance-related inquiry, students are asked to write: fin.accts@gipe.ac.in

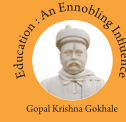
ADDRESS AND CONTACT DETAILS OF THE HOSTEL OFFICE

Gokhale Institute Staff Quarters and Hostel,
832, BMCC Road, Deccan Gymkhana
Shivajinagar, Pune, Maharashtra 411004

Geolocation: 18.521607638756443,
73.83203206931921

Email: hostels@gipe.ac.in
Cont.: 020-25683392





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