DMS Manul - process " mel accomation.

After 2022

Admission Cancellation Process from Students Login Students to send the request for admission cancellation by following the steps below:

URL: https://erp.gipe.ac.in/login.htm

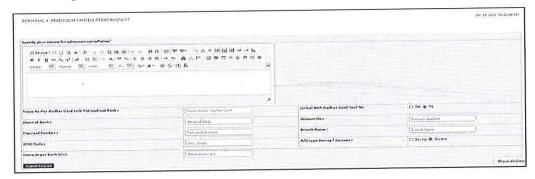


Login to the provided URL using your login credentials.

Go to the below menu

Path: Personal » Admission Cancellation Request

After clicking on the admission cancellation request the following page will open.

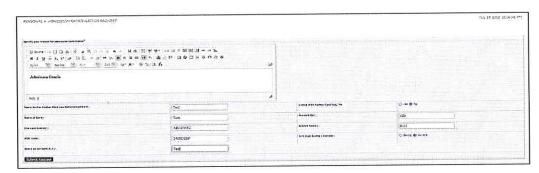


Enter the reason for the Admission Cancellation

Enter your bank details for the refund of fees

Please enter the required field and click on the "Submit Request" button.





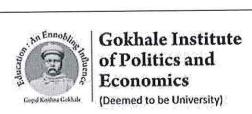
After submitting the request, it will be sent to the approving authority of the Institute.

Your approval status will update on the UI



Refund of your admission fees as per the Institute rules and regulations, will reflect in your bank account approximately within 15 working days.

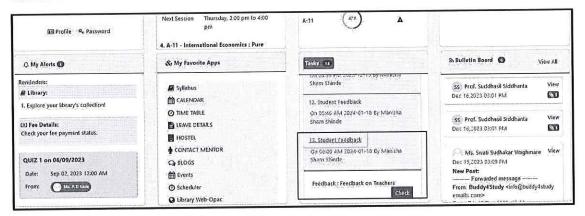




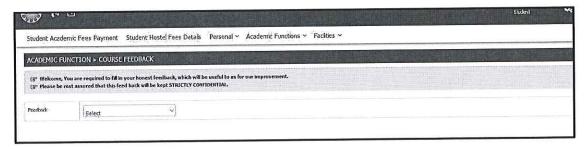
ERP Process Flow - Feedback Form

Role: Student Login

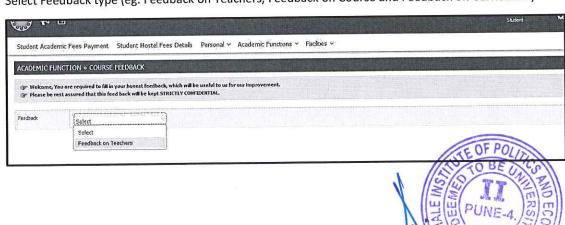
Click on Home>> Task >> Click on Student Feedback



Click on Check



Select Feedback type (eg. Feedback on Teachers, Feedback on Course and Feedback on Curriculum)

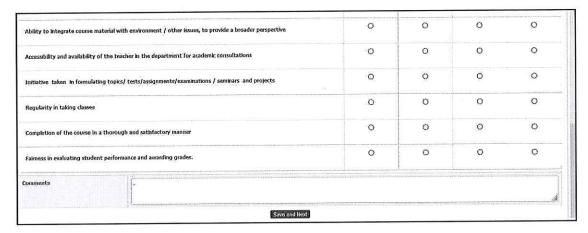


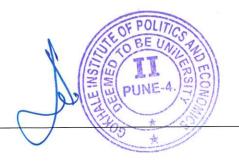


Once student select feedback form

ACADEMIC FUNCTION	» COURSE FEEDBACK	STATE OF THE RESIDENCE IN		
(3" Welcome, You are req (3" Please be rest assure	uired to fill in your honest feedback, which will be d that this feed back will be kept STRICTLY CONFI	useful to us for our improvement. DENTIAL		
Feedback Fe	edback on Teachers			
Faculty Name	MG MD Garde			
Course Name	Insurance Economics		Course Code	B·19 Course/Faculty: 1 / Remaining: 2

Fill the form and click on Save and Next.





HOSTEL ADMISSION PROCESS FLOW

For Hostel Registration Students needs to login to the ERP Portal using following URL

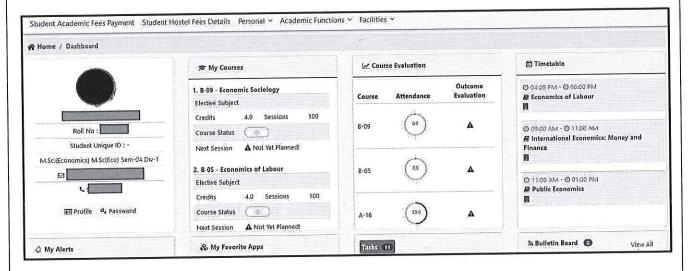
URL: http://erp.gipe.ac.in/home.htm

Enter username and password

USER NAME: Registered Email Id

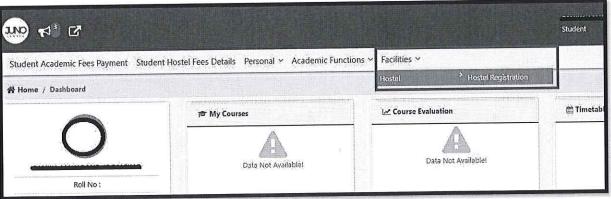
PASSWORD: If you are logging in for the first time, the password is 123456.

After Logging in, the following screen can be seen



To Fill up the hostel Registration form, follow below Path

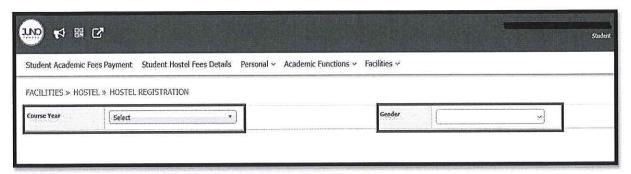
Path: Facilities » Hostel » Hostel Registration



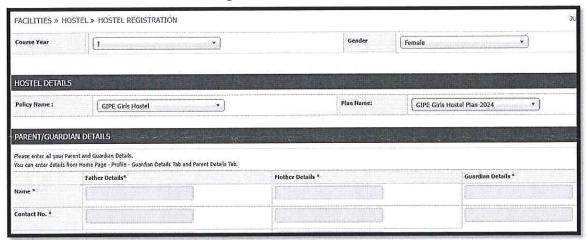


HOSTEL ADMISSION PROCESS FLOW

1. Select Course year and gender



2. Fill the details as mentioned and Register

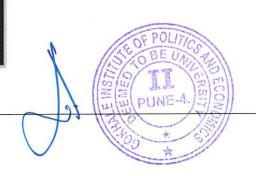




To register click on "I hereby accept all the rules and regulations" and Register.

After registering following message is displayed.

You have applied for hostel admission successfully..



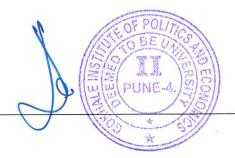
HOSTEL ADMISSION PROCESS FLOW

REGISTRATION STATUS

Your registration form has been sent for approval. You need to wait until your request has been approved by your hostel admin.

Kindly note this is Hostel Registration Process only. It does not guarantee hostel admission.

If the hostel is allocated the student will be notified, post which payment has to be made and only then the hostel admission is confirmed.

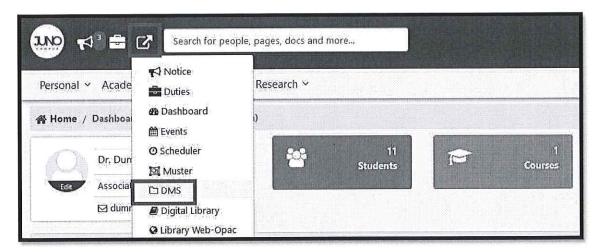


HOW TO VIEW DMS FOLDER

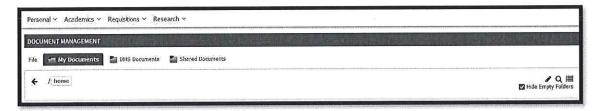
Role: Staff/Faculty/Student

ERP login

Click on Shortcut Icon >>DMS



Here you can view DMS Folder shared to you

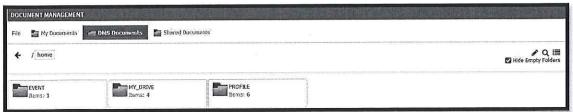


In "DMS Documents" tab you can view all the documents uploaded you have through your ERP Login

E.g.: For Faculty, all the course material upload in their ERP Login can be viewed here.

For staff, all the document uploaded through their ERP Login can be viewed here.

For Students, All the course material shared by faculty & all assignments uploaded by student through their ERP login can be viewed here.





To fill/upload Profile photo, Personal Details, Parent Details:

Student ERP Login>>Home>>Profile.

To view any message, send by Staff/Faculty on ERP Portal:

Student ERP Login>>Home>> Bulletin Board. OR

Student ERP Login>>Home>>Dashboard>>Bulletin Board.

To check Timetable:

Student ERP Login>>Home>>Dashboard>>Timetable.

To view Course Wise lecture:

Student ERP Login>> Dashboard>>My Courses.

To Mark Attendance by Scanning QR Code:

[This will be done only through JUNO Campus: Student Mobile app]

Login in app with your ERP Credentials>> Open Mark Attendance>>Scan the QR Code>>Solve a simple math equation and your attendance is marked.

To check Attendance for each course:

Student ERP Login>> Dashboard>>Course Evaluation OR Student ERP Login>>Attendance

To Upload assignment:

Student ERP Login>>Academic Functions>>Courses>>Assessment.

To take quiz:

Student ERP Login>> Task>> Online assessment >> Check>> Start Quiz.

To Check Marks for the quiz:

Student ERP Login>> Task>> Online assessment >> Check>>View Result.

To apply for Backlog Form:

Student ERP Login>> ACADEMIC FUNCTIONS » UNIVERSITY EXAM/RESULT » EXAM FORM SUBMISSION; Exam schedule>>Select Backlog Exam>> Select subject>> Save>> Proceed to Payment.

To view Result:

Student ERP Login>> Academic Functions>>University Exam/Result>>Result Download; Select Exam Schedule and Term and view Result.



To give feedback:

Student ERP Login>>Home>>Task>>Click on Student Feedback>>Check Select Feedback type; Fill the form and click on "Save and Next".

To check academic payment details:

Student ERP Login>>STUDENT ACADEMIC FEES PAYMENT.

To Register for hostel:

Student ERP Login>>Facilities>>Hostel>>Hostel Registration.

Fill the form and Click on "Register".

Note: This is hostel registration process only. It does not guarantee hostel admission. If the hostel is allocated, the student will be notified post which payment has to be made and only then the hostel admission is confirmed.

To Check Hostel payment details:

Student ERP Login>>Student Hostel Fees Details.

To Check Internal Marks:

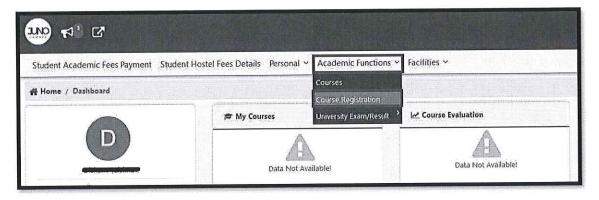
Academic Functions » Courses >> Marks>> View Evaluation



PROCESS FLOW FOR ELECTIVE COURSE REGISTRATION

Role: Student ERP login

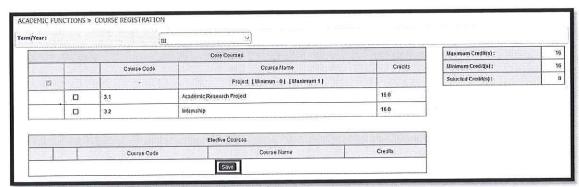
Path: Academic Functions » Course Registration



Select Term



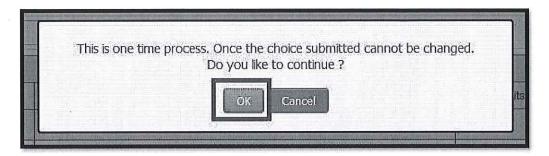
Select Required Course and Click on Save



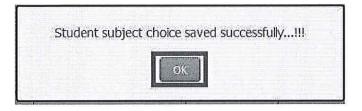


PROCESS FLOW FOR ELECTIVE COURSE REGISTRATION

Click on OK



Click on OK





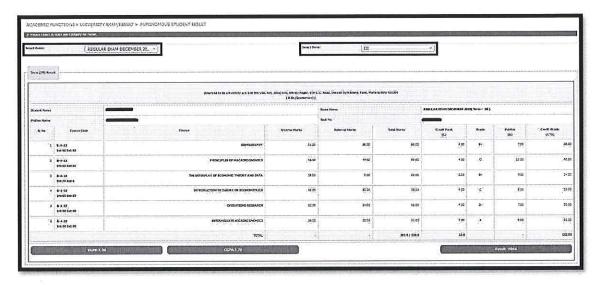
PROCESS FLOW TO VIEW AUTONOMOUS STUDENT RESULT

Role: Student ERP Login

Path: Academic Functions » University Exam/Result » Autonomous Student

Result

Select Exam & Term then Result is viewed.





PROCESS FLOW TO APPLY FOR REASSESSMENT

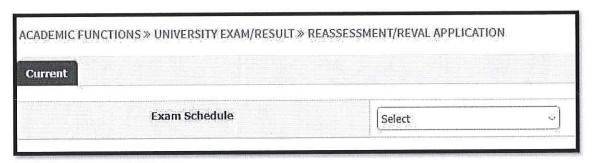
Role: Student ERP Login

Path: ACADEMIC FUNCTIONS » UNIVERSITY EXAM/RESULT » REASSESSMENT/REVAL

APPLICATION

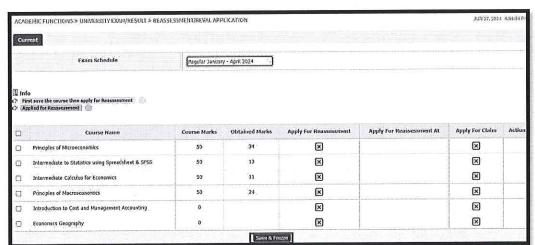


Select exam "Exam Schedule"



Select Interested Subject and click on "Save & Freeze"

After "Save & Freeze" Subject applied for reassessment appear in Green Colour.



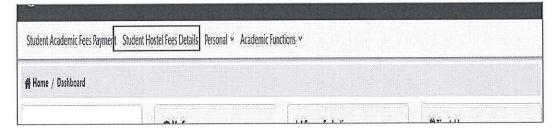


Process flow Hostel admission

URL: https://erp.gipe.ac.in/login.htm

Students to login to the ERP portal.

1.Click on Student Hostel Fees Details



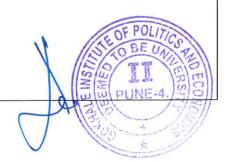
2.Click on Online Payment and also accept the Invoice details. And Proceed to Online payment.

Online Payment

🛛 Taccept the above Invoke details You have chosen to pay an amount Rs. 132000 from your Credit / Debit card /Bank Challan of Specified bank account against Student Receivable.

Proceed to Online Payment

If the payment made by you is not successful and the amount has been deducted from your account then wait for atleast 3-4 hours to making another payment.



PROCESS FLOW TO GIVE QUIZ FOR STUDENTS

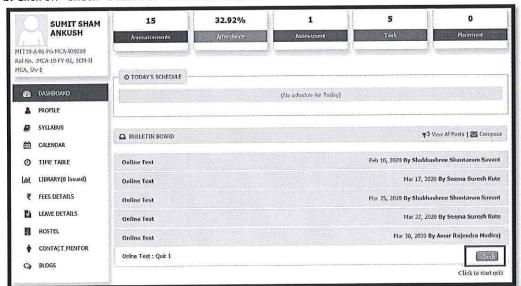
Login: Student ERP Login

Path: Student Login » Task

a. Steps: Click on "Student Login » Task" to attempt online test.



b. Click on "Check" button to view test schedule.



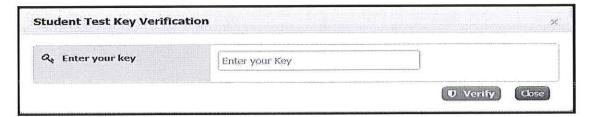


PROCESS FLOW TO GIVE QUIZ FOR STUDENTS

c. Click on Start Test.

Test Name	Subject Name	≜ Schedule	⊙ Duration (Minutes)	Total Marks	Passing Marks	Negative Marks (In %)	Action
Quiz 1	Data Structure	30 Mar, 2020 (08:00 PM) to 30 Mar, 2020 (11:00 PM)	Ø :20	20	10.0	Not Configured!	Start Test
Quiz L	Software Engineering	27 Mar, 2020 (04:00 PM) to 27 Mar, 2020 (05:00 PM)	o 60	10	4.0	Not Configured!	Lad View Result
OOPs using C Quiz1	Object Oriented Programming Using C++	25 Mar, 2020 (01:00 PM) to 25 Mar, 2020 (01:30 PM)	© 30	10	4.0	Not Configured!	(Not Attempted) Expired!
Quiz1	Software Engineering	17 Mar, 2020 (11:30 AM) to 17 Mar, 2020 (12:30 PM)	© 60	10	4.0	Not Configured	(Not Attempted) Expired!
OOPs using C Quiz1	Object Oriented Programming Using C++	10 Feb, 2020 (11:30 AM) to 10 Feb, 2020 (12:30 PM)	Ø 30	10	4.0	Not Configured!	(Not Attempted) Expired!

d. Enter key to attempt test.



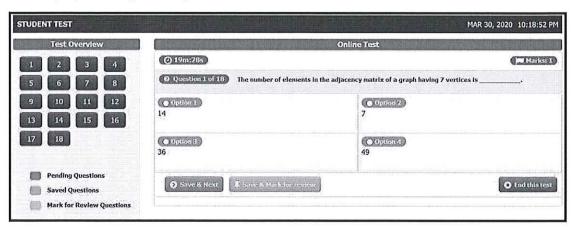
e. Click on "Start Test"

STUDENT TEST		MAR 30, 2020 10:15:54 PM
Test Overview	Online Test	1000012000100000000
	O Instructions : Quiz Instructions	
START TEST	Pending Questions Saved Questions Marked for Review Questions	

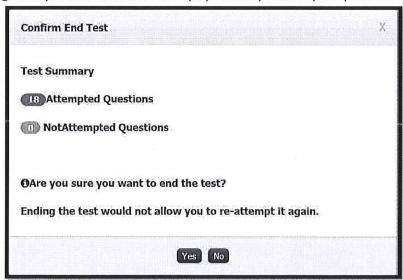


PROCESS FLOW TO GIVE QUIZ FOR STUDENTS

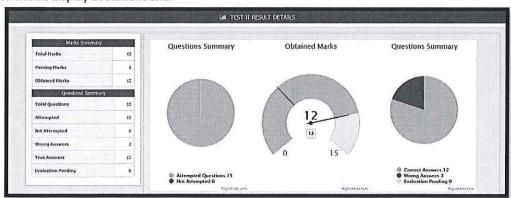
f. Attempt question by selecting answers.

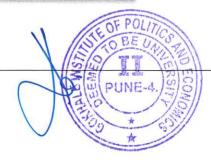


g. After you click on submit test display summary of attempted questions will be visible.



h. Result display at student end.





PROCESS FLOW TO APPLY FOR REVALUATION

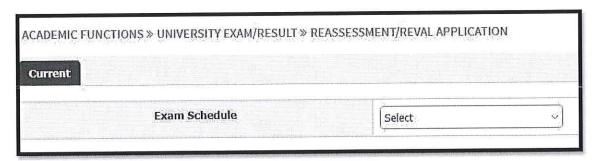
Role: Student ERP Login

Path: ACADEMIC FUNCTIONS » UNIVERSITY EXAM/RESULT » REASSESSMENT/REVAL

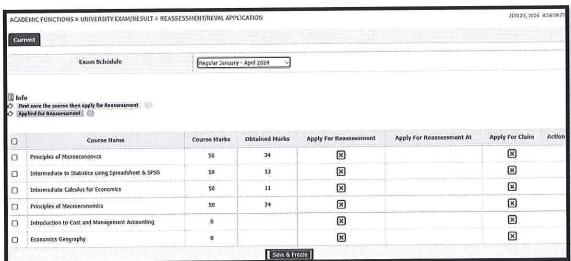
APPLICATION



Select exam "Exam Schedule"



Select Interested Subject and click on "Save & Freeze"





PROCESS FLOW TO APPLY FOR REVALUATION

To Apply for "Revaluation"

For applied subjected click on "show"

	Course Name	Course Marks	Obtained Marks	Apply For Reassessment	Apply For Reassessment At	Apply For Claim	Action
Prin	ciples of Microeconomics	50	34	Ø	27 Jun, 2024 04:59 PM	×	Show
Inte	irmediate to Statistics using Spreadsheet & SPSS	50	13	Ø	27 Jun,2024 04:59 PM	×	Show

Click on "Claim for Reval" and then click on "Proceed for payment"

Course Info	
Course Name: Principles of Microeconomics	
Course Marks	50
Obtained Marks	34
	☐ Claim For Reval]





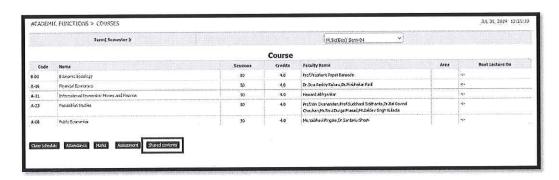
Process Flow for Check Course Material

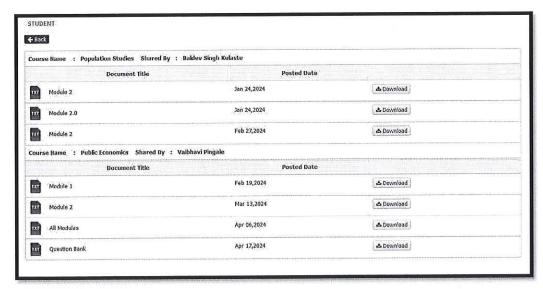
Role: Student Login

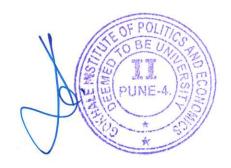
Path: Academic Functions » Courses



Click on "Shared contents"







PROCESS FLOW TO VIEW RESULT IN STUDENT LOGIN

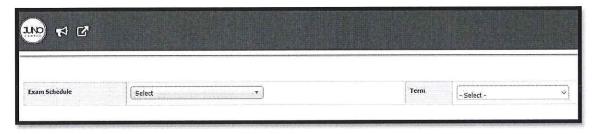
Role: Student

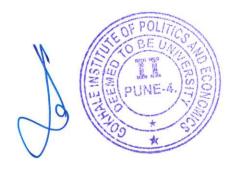
Step 1: Login in ERP portal with respective login credentials & use following path

Path: Academic Functions>>University Exam/Result>>Result Download



Step 2: Select Exam Schedule and Term and view Result.

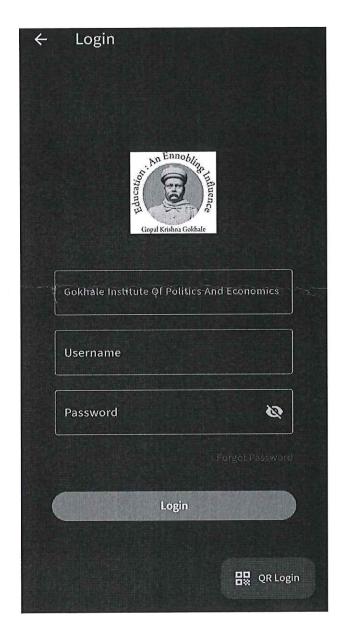




Role: Student - Download JUNO Campus: Student Mobile Application

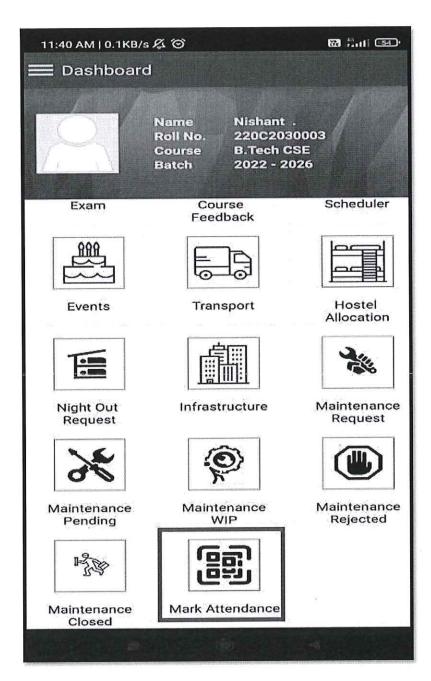
Select Gokhale Institute of Politics and Economics

Step 1: LOGIN - Student has to login with their respective login credentials on their mobile Application



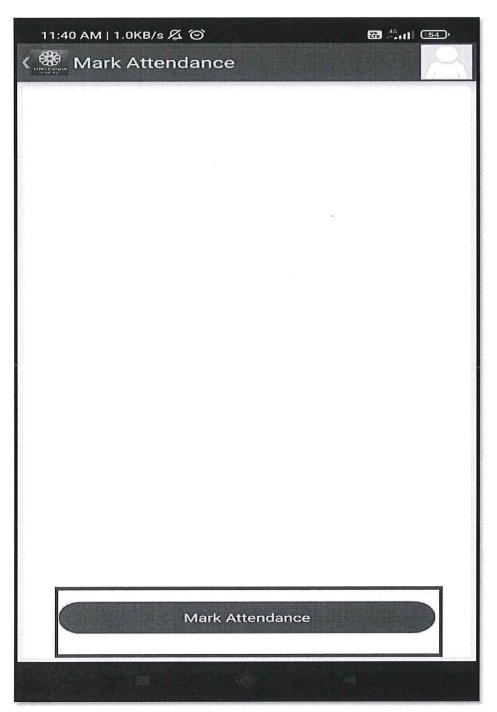


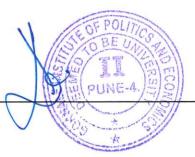
Student has to select Mark attendance



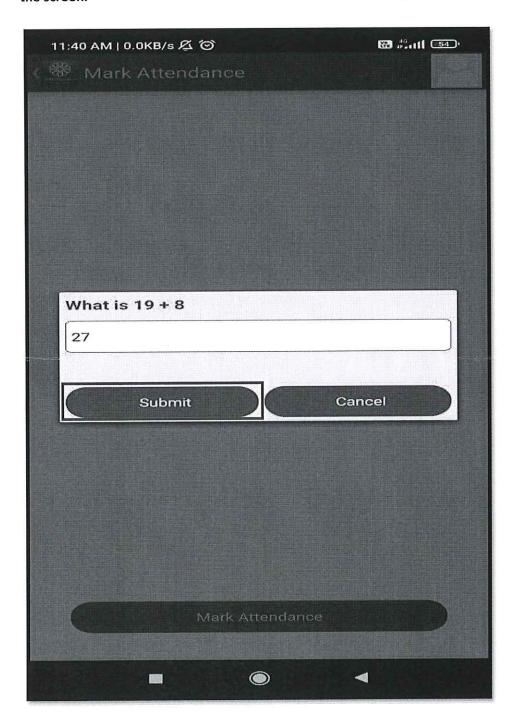


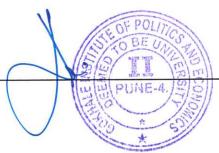
Step 2: Click on Mark Attendance, to open the scanner.



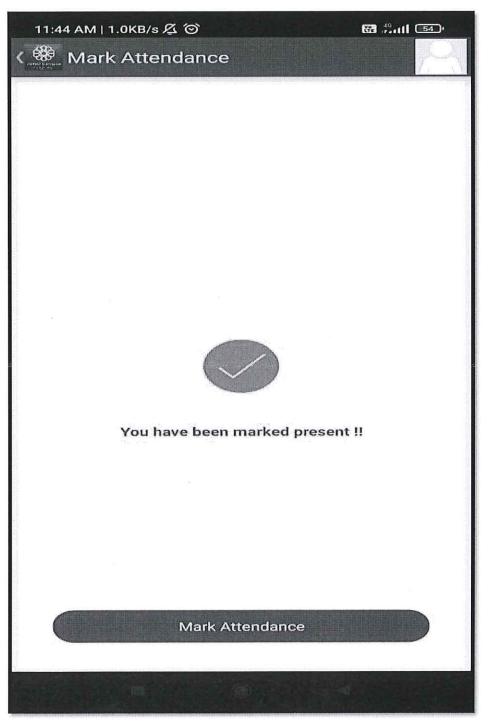


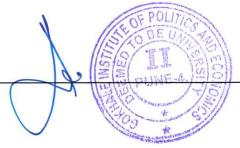
Step 3: After scanning the Attendance QR code, one simple maths question appears on the screen.



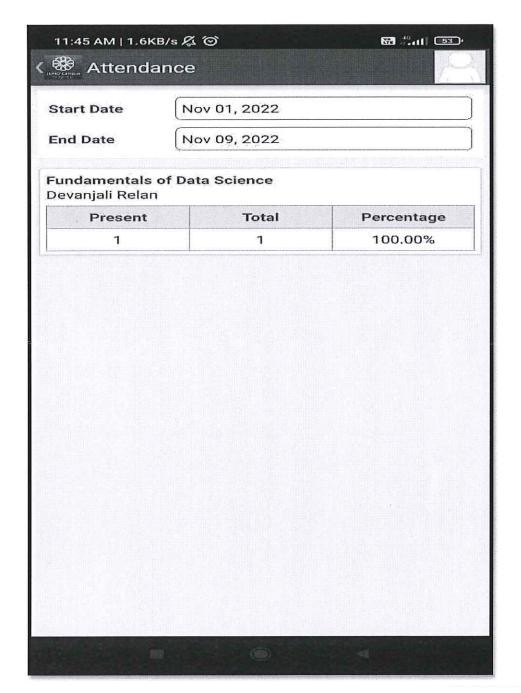


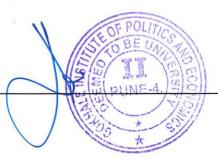
After submitting the correct answer, student's attendance will get marked.





Step 4: Students can verify their attendance.





Student Office document

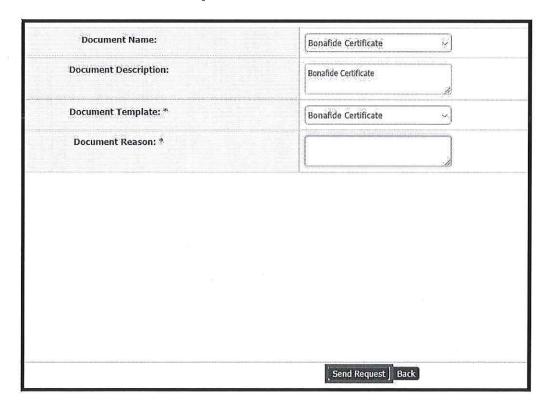
Role: Student login

Path: Personal » Document Request to office

Click on New Request

Student Academic Fees Payment Student Hostel Fees Details	Personal ~ Academic Functions ~ Facilities ~
PERSONAL » DOCUMENT REQUEST TO OFFICE	Admission Cancellation Request
New Request	Document Request to office
All vecords per page	

Fill all fields and Click on Send Request





For Transfer Certificate and Duplicate I-card Payment is required.

For Transfer Certificate and Duplicate I-card

 $\mbox{Fill all details, Click on "I am ready to Pay 825 Rs for Transfer Certificate" then click on Send Request \\$

Document Name:	Transfer Certificate	This Document request will cost you Rs. 825
Document Description:	Transfer Certificate	
Document Template: *	Select	×
Document Reason: *		
Lam ready to Pay 825 Rs for Transfer Certificate		
	Send Request	t Back

Once the request is sent, Respective authority will approve the request, then students can collect documents from Respective authority.

For documents which require payment, once the request is approved by the respective authority, the payment link will be activated. After payment is done, students can collect documents from Respective authority.



Role: Staff

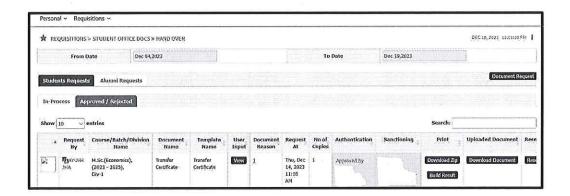
Path: REQUISITIONS » STUDENT OFFICE DOCS » HAND OVER

SELECT FROM DATE TO DATE

CLICK ON STUDENTS REQUESTS

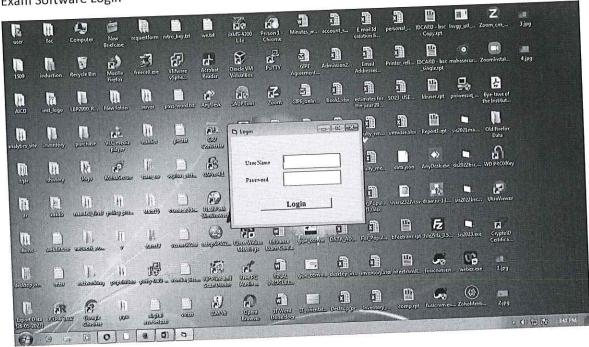
CLICK ON APPROVE/REJECTED

BUILD RESULT AND DOWNLOAD ZIP

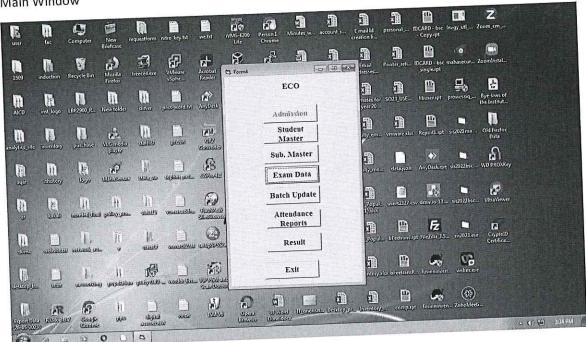




Exam Software Login

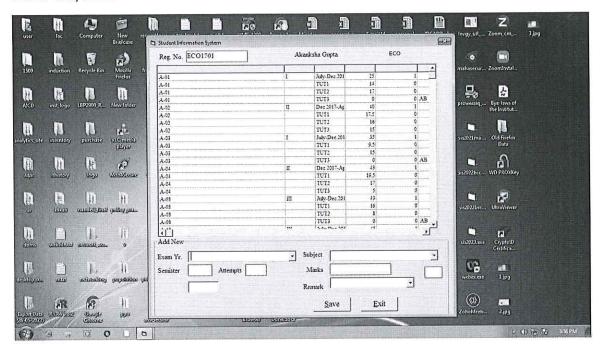


Main Window

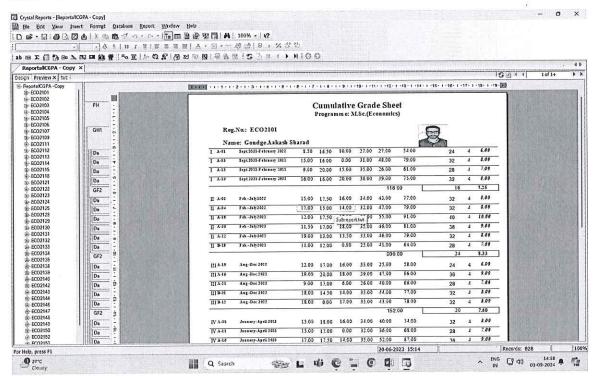




Marks Entry Form



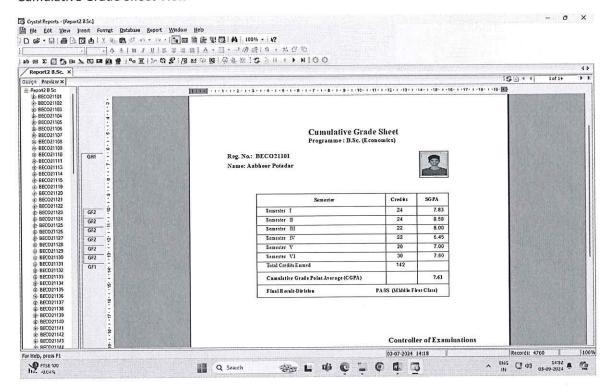
Report all data Sheet View



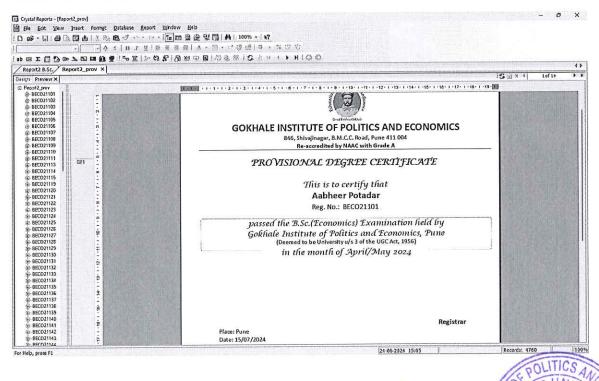




Cumulative Grade Sheet View



Provisional Certificate View





BEUNIL