



विश्व-विद्यालय विभाग

UNIVERSITY GRANTS COMMISSION  
35, FEROCZE SHAH ROAD,  
NEW DELHI-110 001

Jt. Director / ofc. Registrar

Dr. Kalankar / Mrs. D. K. Kalankar

We have to send an acceptance certificate.

R. Kalankar

6 MAR 2008

07/11/08  
CES Kalankar

No. F.3-9/2008 (SCT)

The Registrar,  
Gokhale Institute of Politics & Economics,  
846, Shivajinagar Deccan Gymkhana,  
B M C C Road,  
Pune-411 004

Subject : Approval of UGC Grant-in-aid to the Registrar for Implementation of the Scheme for Establishment of Centre for study of Social Exclusion and Inclusive Policy during XI<sup>th</sup> Plan.

Sir,

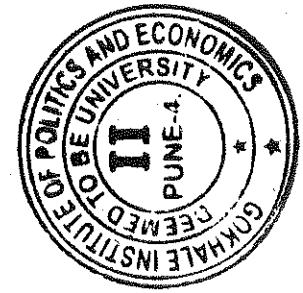
With reference to the proposal submitted by your University on the above subject and presentation made by the University at the UGC Office on 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup>, March 2008 I am directed to convey approval of the University Grants Commission to implement the above mentioned scheme and incur the expenditure as per approved items of assistance given in the guidelines of the Scheme (copy enclosed) during XI<sup>th</sup> Plan.

The UGC may provide following financial assistance for implementing the scheme :-

| Items of Financial Assistance  | Approved Amount of Grant |
|--|--------------------------|
| A) Non-Recurring (One time grant)  |                          |
| 1) Equipments (including computers, printers, fax, photocopier and inverter) | Rs.5,00,000/-            |
| B) Recurring   |                          |
| 1) Teaching & Research Faculty   |                          |
| a) Professor-cum-Director 1<br>(Rs. 16,400-22,000)                           | As per actual            |
| b) Reader-cum-Deputy Director 2<br>(Rs.12,000-18,300)                        |                          |
| c) Lecturer-cum-Assistant Director 3<br>(Rs.8000-13000)                      |                          |
| d) Research Associate 2<br>(Rs.12000 plus HRA)                               |                          |
| 2) Non-teaching Staff  |                          |
| a) Research Assistants 2<br>(Rs.5500-9000)                                   |                          |
| b) Professional Assistant 1<br>(Rs. 5500-9000)                               |                          |
| c) Data Entry Operator 2<br>(Rs.4000-6000)                                   |                          |
| d) Library Attendant 1<br>(Rs. 2650-4000)                                    |                          |
| e) Attendant 1<br>(Rs.2650-4000)   |                          |
| 3. Hiring Services   | Rs.1,00,000/- per annum  |
| 4. Books & Journals  | Rs.1,50,000/- per annum  |
| 5. Contingency   | Rs.5,00,000/- per annum  |

Other General terms & conditions for approval of the 'on account' grant to the University are as under:-

336  
26.1.08  
3/9/08

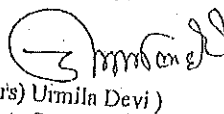


1. The Expenditure over and above the approved amount will not be treated as admissible expenditure. Such inadmissible expenditure will have to be borne by the University from its own resources.
2. The University will have to provide infrastructure facilities such as furniture, library, laboratories facilities and other necessary required facilities from its own resources for implementing the above Scheme for smooth functioning of the centre.
3. Periodical Progress report as per guidelines is to be sent to the UGC compulsory along with Utilization Certificate and other requisite documents.
4. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed off encumbered or utilized for the purpose other than those for which the grant was given, without prior permission of the University Grants Commission and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
5. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
6. The University shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and official language (use for official purposes of the Union) Rules 1976 etc.
7. The grant is subject to the adjustment on the basis of utilization certificate in the prescribed format to be submitted by the University.
8. The University shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.
9. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned will have to be furnished to the University Grants Commission as early as possible after the close of financial year.
10. The grantee institution shall ensure the Utilization of grant-in-aid for the purpose for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @6% per annum as amended from time to time on unutilized amount from the date of withdrawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
11. The interest earned by the University on this grant-in-aid shall be treated as additional grant and may be shown in the Utilization Certificate/Statement of Expenditure to be furnished by the grantee institution.
12. The University shall strictly follow all the instructions issued by the Government of India from time to time with regard to reservation of posts for Schedule Castes and Scheduled Tribes, OBC, Physically Disabled etc.

The University is requested to submit immediately an Acceptance Certificate of the terms and conditions attached to this scheme and general terms and conditions for release of grants by the UGC.

To enable your university to implement the Scheme, an 'on account' grant of Rs. 40,00,000/- (Rupees Forty Lakh only) is being released to the University separately.

Yours faithfully,

  
(Dr (Mrs) Umila Devi)  
Joint Secretary

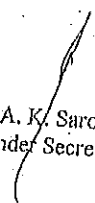
Copy forwarded for information and necessary action to :

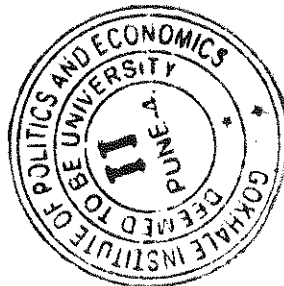
1. Finance Officer,  
Gokhale Institute of Politics & Economics,  
846, Shivajinagar Deccan Gymkhana,  
B M C C Road,  
Pune-411 004

P.S. to the Vice-Chancellor, Gokhale Institute of Politics & Economics, 846, Shivajinagar Deccan  
Symkhana, B M C C Road, Pune-411 004

The Secretary to the State Govt. of Maharashtra, Department of Education, Mumbai

Guard file.

  
( A. K. Saroya )  
Under Secretary





# THE FORD FOUNDATION

55 LODI ESTATE, NEW DELHI-110 003 INDIA  
TEL: 619441 CABLE: FORDFOUND NEW DELHI-110 003 TELEX: 3161008 FORD IN

July 4, 1989

Professor V. S. Chitre  
Director  
Gokhale Institute of Politics and Economics  
Pune 411004  
Maharashtra

880-1009  
Grant Number

Dear Prof. Chitre:

I am enclosing the original and first copy of a letter dated June 22, 1989 from the Assistant Secretary of The Ford Foundation approving a grant of \$230,000 to the Gokhale Institute of Politics and Economics ("the Institute") for endowment support for three new positions and library acquisitions. Also enclosed for your records is a copy of a letter dated May 17, 1989 from Mr. P. Vishwanathan of the Department of Economic Affairs conveying the 'No Objection' of the Government of India in this regard.

If the terms outlined in the Assistant Secretary's letter meet with your approval, we would appreciate your countersigning the attached copy of this letter and returning the copy to me in token of your acceptance of the grant.

With best wishes.

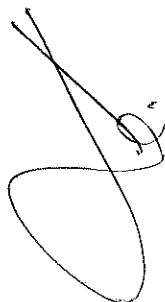
Sincerely,



Gordon R. Conway  
Representative

Encl:

cc: Mr. Frank Hicks  
Mr. P. Vishwanathan





THE FORD FOUNDATION  
320 EAST 43<sup>RD</sup> STREET  
NEW YORK, NEW YORK 10017

June 22, 1989

OFFICE OF THE SECRETARY

Professor V. S. Chitre, Director  
Gokhale Institute of Politics and Economics  
Pune 411 004  
India

880-1009  
Grant Number

Dear Professor Chitre:

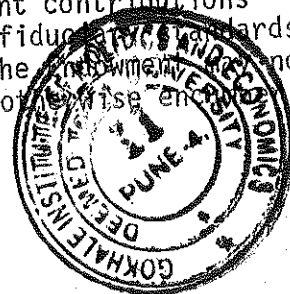
I am pleased to inform you that The Ford Foundation has approved a grant of \$230,000 to The Gokhale Institute of Politics and Economics ("the Institute") for endowment support for three new staff positions and library acquisitions. This grant is being made in response to the proposal submitted with your letter dated July 29, 1988 directed to Dr. Shekhar Shah, formerly of the Foundation staff, and in accordance with this letter.

These terms apply to your organization's use of the Foundation's grant:

Grant funds will be available over a five-year period beginning the date of this letter, and will be held in a separate account as part of the Institute's capital fund (hereinafter the "Endowment"), the income from which will be used to support three permanent staff positions (a professor, a lecturer, and a senior librarian) and library acquisitions. It is our understanding that the Endowment will be managed internally according to the investment guidelines and policies determined by the Institute's Board of Trustees and incorporating the following principles:

The Endowment's managers shall exercise ordinary business care and prudence with respect to the Endowment under the facts and circumstances prevailing at the time of making an investment, in providing for the long- and short-term financial needs of the Institute's capital fund. In the exercise of the requisite standard of care and prudence, the Endowment's managers may take into account the expected return (including both income and appreciation of capital), the risks of rising and falling price levels, and the need for diversification within the investment portfolio (for example, with respect to type of security, type of industry, maturity of company, degree of risk and potential for return). The determination whether the investment meets the foregoing standard will be made on an investment-by-investment basis, in each case taking into account the Endowment as a whole.

The Institute may expend for staff and library development so much of the net appreciation, realized and unrealized, in the fair market value of the assets of the Endowment over the historic dollar value of the Endowment (defined as the dollar value of the Endowment at the time of the Endowment's first contribution plus the dollar value of all subsequent contributions including accumulations) as is prudent under applicable fiduciary standards. Except as set forth in this paragraph the principal of the Endowment shall not be expended. The Institute may not pledge, mortgage or otherwise encumber, in







Professor V. S. Chitre

any way, the Endowment or any part thereof (except the net appreciation as described in this paragraph) without the consent of the Foundation.

For a period of five years beginning the date of this letter, and thereafter until the Foundation notifies the Institute otherwise, the Institute will provide reports annually to the Foundation as described below and the restrictions on the use of the Endowment set forth herein will remain operative:

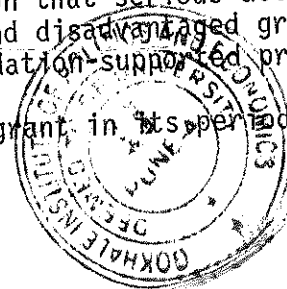
- a narrative account of what was accomplished by the expenditure of proceeds from the Endowment, including a description of the progress made toward achieving the goals of the grant;
- a financial statement, including an audited financial statement of the Institute;
- a statement of the income and expenditures of the Endowment, including a schedule of the Endowment's investments during the period of the report and a quarterly valuation, at fair market value, of the investments; and
- such other reports as the Foundation shall reasonably request.

Payment of the grant funds will be made in full after receipt by the Foundation's representative of a countersigned copy of this letter. To facilitate your receipt of the payment check, please indicate on the countersigned copy the name of the official of your organization to whom the check is to be sent.

Under United States law, Ford Foundation grant funds may be expended only for charitable, scientific, literary, or educational purposes. This grant is made only for the purposes stated in this letter and the documents referenced above, and it is understood that these grant funds will be used for such purposes substantially in accordance with the attached approved budget. It is also understood that no substantial variances will be made from the budget without the Foundation's prior approval in writing. Any grant funds not expended or committed for the purposes of the grant, or within the period stated above, will be returned to the Foundation.

In the application of its resources to serve the public interest, the Foundation gives high priority to the realization of equality of opportunity for all members of society. The Foundation works to implement this policy in a variety of ways, internationally as well as in the United States, with due respect for the great diversity of situations in different countries and cultural contexts. It is the Foundation's expectation that serious attention will be given to the needs and well-being of women and disadvantaged groups in your society and to their participation in this Foundation-supported program.

The Foundation will include information on this grant in its periodic public reports.





Professor V. S. Chitre

If this letter and the attached budget correctly set forth your understanding of the terms of this grant, will you please indicate your organization's agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of your organization and returned to the Foundation's representative.

Your organization has previously submitted to the Foundation a statement accompanied by documentation relating to your nonprofit, charitable status. It is understood that by countersigning this letter your organization confirms that there have been no material changes in such statement or documentation and that you will inform the Foundation of any material changes in such statement or documentation in the future.

In all correspondence concerning this grant, reference should be made to the grant number designated on the first page of this letter.

On behalf of the Foundation, may I extend every good wish for the success of this endeavor.

Sincerely,

*Diane L. Galloway*  
Diane L. Galloway  
Assistant Secretary

Attachments

ACCEPTED AND AGREED:

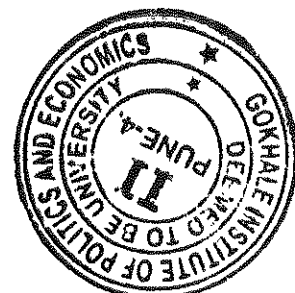
The Gokhale Institute of Politics and Economics

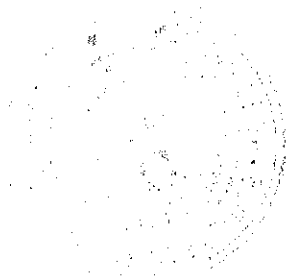
By: *V. S. Chitre*  
(Signature)  
Director

Title: Gokhale Institute of Politics and Economics, Pune.

Date: July 10, 1989

Payment check should be directed to: The Director,  
Gokhale Institute of Politics and Economics,  
(name and title)  
Pune 411 004  
(address)

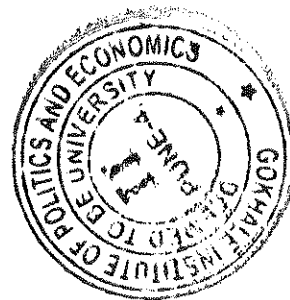




880-1009  
Grant Number

Approved Budget  
Contribution to Capital Fund

|   |               |                  |  |
|---|---------------|------------------|--|
| <u>Salary support for new positions</u> |               |                  |  |
| Professor                               | \$80,000      |                  |  |
| Lecturer                                | 50,000        |                  |  |
| Librarian                               | <u>60,000</u> | \$190,000        |  |
| <u>Library acquisitions</u>             |               | <u>40,000</u>    |  |
| Total                                   |               | <u>\$230,000</u> |  |





MEMORANDUM OF UNDERSTANDING

BETWEEN

PLANNING COMMISSION AND GOKHALE INSTITUTE OF POLITICS AND ECONOMICS, PUNE

ON

CREATION OF A CHAIR AND UNIT TO PROMOTE STUDIES AND RESEARCH IN PLANNING AND DEVELOPMENT

OBJECTIVES

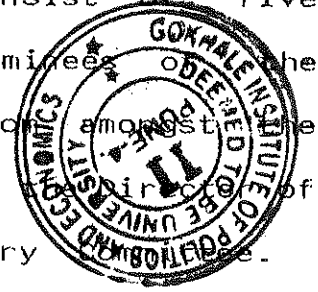
1. A Chair and a Unit is being instituted in order to promote teaching, research and informed debate on all issues related to Planning and Development.

INSTITUTION OF THE CHAIR AND THE UNIT

2. The Chair and the Unit in Planning and Development will be instituted at Gokhale Institute of Politics and Economics, Pune. While the existing building and other infrastructure of the Institute will be utilised for this Unit, the cost of posts of a Professor who will hold the Chair and other research and academic staff which will be created in the Unit and the necessary office equipment and related assistance will also be provided for, out of the annual income of the endowment created for the Unit.

3. The Unit will carry out research and teaching in planning and development and related issues.

4. In order to provide guidance to the work and management of the Unit, an Advisory Committee will be constituted. The Advisory Committee will consist of five members. Three of the members will be nominated by the Institute. Two of the members will be from amongst the Members/officials of the Planning Commission, and the Director of the Institute will be the Chairman of the Advisory



5. The Advisory Committee will meet at least once every year and will review the activities of the Unit in the previous year and plan of activities for the next year.

#### ENDOWMENT

6. The Planning Commission will provide a grant of Rs.30 lakhs (Rupees thirty Lakhs) to the Institute for creating an Endowment. The annual income from this Endowment will be judiciously utilised for meeting the current expenditure on the Chair, one or two post-doctoral research fellowship, or an Assistant Professor, and a Personal Assistant and Word Processor plus a reasonable amount for research support, seminars, books or periodicals for the Unit. Any savings from the funds would be ploughed back to the Corpus and a reasonable amount from the income of the Corpus should also be ploughed back to take care even partially of some protection against inflation.

7. The Advisory Committee will decide on the pattern of utilisation of the earnings from the endowment fund. It shall review all aspects of fund utilisation including the strength of the personnel in the Unit.

8. The Accounts of the Unit will be audited according to the rules and placed before the Advisory Committee.

9. The Institute will furnish an Annual Report on the activities of the Unit, including its audited Annual Accounts, to the Planning Commission.

10. The persons employed for the Unit will be treated as the employees of the Institute at par with employees in similar positions in the Institute, and will avail of all benefits and facilities available to such employees in the Institute. The persons employed in the Unit will not be employees of the Government. The conditions of service of the employees of the



Unit will be governed in accordance with the rules and regulations of the Institute.

11. The Institute will select a Professor of outstanding merit to hold the Chair, and other staff of the Unit in accordance with the selection procedure of the Institute. There will be no minimum requirement of age and experience for the Professor holding the Chair, and selection will be based only on the academic achievements and potentials.

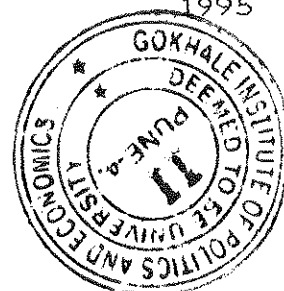
12. Appointment to the Chair will be on a three year tenure basis at a time. There will be an evaluation before the end of 3 years for renewal of tenure or, if necessary, a new appointment.

#### FACILITIES AND INFRASTRUCTURE

13. The facilities and infrastructure presently available in the Institute including residential accommodation, hostel or the Guest House facilities will be availed of by the staff of the Unit in accordance with the rules of the Institution. The Institution will give priority in allotment of a residential house/flat to the Professor appointed to the Chair in this Unit.

( )  
DEPUTY ADVISER (SER Unit)  
PLANNING COMMISSION  
1995

(  
C.R.S. Deshpande)  
Offg. REGISTRAR  
GOKHALE INSTITUTE  
OF POLITICS & ECONOMICS, PUNE  
1995





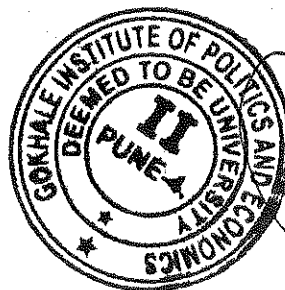
# X PLAN GUIDELINES FOR ESTABLISHMENT OF CENTRES IN UNIVERSITIES FOR STUDY OF SOCIAL EXCLUSION AND INCLUSIVE POLICY

## 1. Introduction – Social Issues

Social exclusion not only generates tension, violence and disruption but also perpetuates inequality and deprivation in Society. In India, certain communities such as Scheduled Castes, Scheduled Tribes and religious minorities experience systemic exclusion in the matter of taking advantages of development. The nature, extent and forms of exclusion have to be studied for theoretical and policy purposes. This calls for a multidisciplinary approach.

The concept of "Social exclusion" in social science literature is of recent origin. Social exclusion is a complex and multidimensional concept having social, cultural, political and economic ramifications. These dimensions are interwoven. The relations of social exclusion can be differentiated in several ways. One can talk of systemic or constitutive exclusion which is inbuilt in hierarchical social system. It excludes certain communities from interaction and access to social resources through social arrangements, normative value systems and customs. The exclusion based on caste is one example. Patriarchy is another example. Such systemic exclusion is reinforced by instrumental exclusion which is embedded in the economic structure and the macroeconomic policies associated with them. Members of certain groups by virtue of not having particular marketable assets/capabilities and facilities/linkages are excluded from opportunities to add/improve their capabilities. For example, those who are assetless (landless in the rural area) do not get adequate useful education to improve skills and enhance their capabilities. Such exclusion leads to other kinds of deprivation, which, in Amartya Sen's words, "lead to the impoverishment of human life through their casual consequences (such as the denial of social and economic opportunities that would be helpful for the persons involved)." The consequences of macroeconomic policies such as poverty, unemployment and involuntary migration exclude the victims from economic, cultural and political activities. Systemic exclusion reinforced by instrumental exclusion, supports structures of hegemony.

The study of such hegemonic structures is all the more important in the Indian context where institutional inequality and discrimination have been a pervasive feature of our society. This has prevented a large segment of the population especially those on the margin of the society from access to rights and privileges enjoyed by the dominant sections of society. Overcoming 'exclusion' constitutes the most elementary pre-requisite for the building of a democratic society, the goal with which our freedom struggle was fought, and the tacit social





impact on the basis of which modern India has come into being. This concern is the centre of our Constitution. Indian Constitution provides equality to all citizens irrespective of caste, creed, region and gender. It also directs the State to take various measures to remove the different forms of discrimination, inequality and thereby help to eradicate social exclusion. Without attaining this objective, an integrated and united nation cannot be built on a sound footing. The potentialities and limitations of such protective measures need to be studied carefully. The tenth Plan recognizes that marginalization, exclusion, persecution of people on account of social, religious, caste and gender adversely affect developmental outcomes. The State is committed to instituting a National Charter to ensure social justice to deprived communities like Scheduled Castes, Scheduled Tribes, other backward castes and minorities.

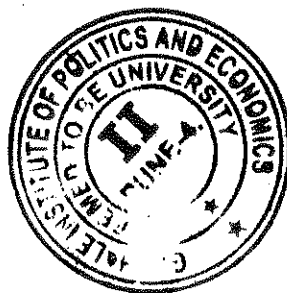
### **Need for establishment of Centres**

The institutions of higher learning need to address this issue. The primary space where 'exclusion' can be studied, understood, and first transcended, are our universities, which can and must act as a beacon for society. The UGC has therefore decided to support research on the issue of social exclusion, which has theoretical as well as policy importance. The focus of such research will be social exclusion related to dalits, tribals and religious minorities. The idea is to establish a number of teaching-cum-research Centres in Universities to pursue these themes.

### **2. Objectives**

Some key objectives of setting up these Centres are:

- a) Conceptualizing discrimination, exclusion and inclusion based on caste/ethnicity and religion.
- b) developing understanding of the nature and dynamics of discrimination and exclusion.
- c) Contextualizing and problematizing discrimination, exclusion and inclusion.
- d) developing an understanding of discrimination at an empirical level.
- e) formulating policies for protecting the rights of these groups and eradicating the problem of exclusion and discrimination.





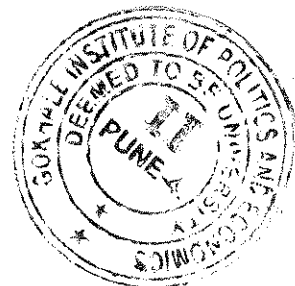
### 3. Functions

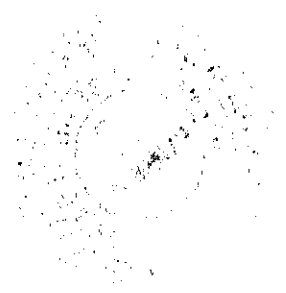
The type of intellectual activities that such Centres will be engaged in will include

- a) teaching courses at the M.A. and M.Phil levels, leading eventually to full-fledged M.Phil and even M.A. programmes in Social Exclusion Studies;
- b) undertaking M.Phil and Ph.D. supervision
- c) collecting information on Social Exclusion and building up a data base
- d) carrying out detailed analyses based on the socio-economic data generated by government agencies
- e) organizing regular conferences, seminars and symposia on the theme of Social Exclusion
- f) publishing regularly the research findings of the Faculty and students
- g) organizing public lectures on the subject by eminent scholars
- h) reaching out to scholars, especially young scholars, in other universities and colleges through an active programme of inviting Visiting Faculty
- i) establishing links with Civil Society Organizations engaged in combating Social Exclusion
- j) Short-term Orientation courses for political leaders, Parliamentarians, government officials, trade unionists and media personalities

### 4. Eligibility

Financial assistance under the Scheme would be available to such Universities and Deemed Universities, which come within the purview of Section 2(f) or 3 and are fit to receive central assistance under section 12(B) of the UGC Act, 1956.



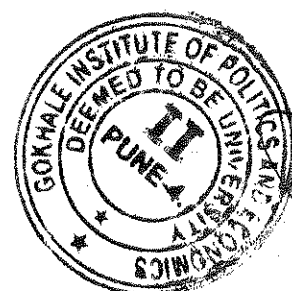




### 5. Nature of Financial Assistance available under the Scheme

The University Grants Commission will provide financial assistance on 100% basis to the selected Universities for proper functioning of the Centres for recurring and non- recurring items as per details given below:-

| Items of Financial Assistance  | Amount of Grant                                |
|--|--|
| <b>A) Non-Recurring (One time grant)</b>                                     |  |
| 1) Equipments (including computers, printers, fax, photocopier and Inverter) | Rs. 5.00 lakhs                                 |
| <b>B) Recurring (Per Annum)</b>  |  |
| 1) Teaching & Research Faculty   | As per actual.<br>(approximately Rs. 30 lakhs) |
| a) Professor-cum-Director ... 1<br>(Rs. 16,400-22,000)                       |  |
| b) Reader-cum-Deputy Director ... 2<br>(Rs. 12,000-18,300)                   |  |
| c) Lecturer-cum-Assistant Director ... 3<br>(Rs. 8000-13000)                 |  |
| d) Research Associate ... 2<br>(Rs. 12000 plus HRA)                          |  |
| <b>2) Non-teaching staff</b>   |  |
| a) Research Assistants ... 2<br>(Rs. 5500-9000)                              |  |
| b) Professional Assistant ... 1<br>(Rs. 5500-9000)                           |  |
| c) Data Entry Operators ... 2<br>(Rs. 4000-6000)                             |  |
| d) Library Attendant ... 1   |  |





|                                   |                |
|-----------------------------------|----------------|
| (Rs2650-4000 )                    |                |
| e) Attendant<br>(Rs. 2650- 4000 ) | 1              |
| 3. Hiring Services                | Rs. 1.00 lakh  |
| 4. Books & Journals               | Rs. 1.50 lakhs |
| 5. Contingency                    | Rs. 5.00 lakhs |

#### 6. Infrastructure

The University will have to provide adequate building space, furniture and other necessary infrastructure from its own resources for setting up the Centre for Social Exclusion and Inclusive Policy in the University.

#### 7. Procedure for applying for the Scheme

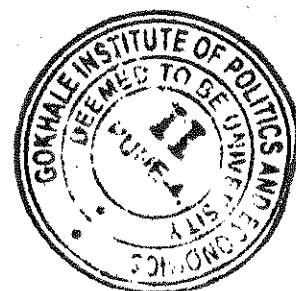
The Commission will invite proposals from Universities in each financial year as per the prescribed proforma (Annexure-I).

#### 8. Procedure for approval by the UGC

The proposals received from Universities will be scrutinized with the help of an expert Committee constituted by the Chairman.

#### 9. Procedure for release of grants by UGC

The Commission will communicate approval for setting up of Centres to the universities and first installment of Non-Recurring and Recurring Grant will be released along with approval letter. Subsequent grant will be released only on the receipt of statement of expenditure and utilization certificate, along with the report of work undertaken for the grant already released. Audited

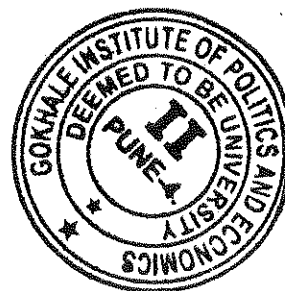




statement of expenditure may be sent immediately after the Audit is completed.

For claiming grant from the UGC for salary of the staff against the posts sanctioned for the scheme, the University should submit the following information to the U.G.C. immediately after making the appointments:

- (i) State Govt.'s or university's own assurance to bear the liability towards the salary of the said post after the Commission's assistance ceases on completion of five years.
- (ii) Name of the person appointed.
- (iii) Academic qualifications and experience.
- (iv) Post held by the incumbent prior to his/her appointment against the said post and the name of the Institution where he/she was working.
- (v) Date of joining the new post.
- (vi) Minutes of the Selection Committee and the approval of Appointing Authority
- (vii) Details of the monthly pay offered including allowances in the scale of pay.
- (viii) Number of increments, if any, to be given.
- (ix) Amount payable up to the end of the financial year.
- (x) Whether action been taken to fill the resultant vacancy, in case the person appointed belongs to the same University?
- (xi) A certificate to the effect that the appointment has been made in accordance with the procedure and norms prescribed as per University rules.



A handwritten signature in black ink, consisting of a large loop and a trailing line.



**10. PERIOD OF ASSISTANCE**

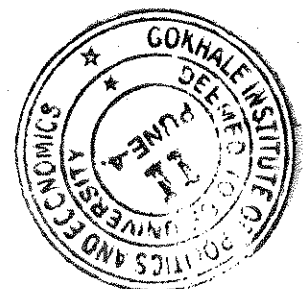
Assistance under the scheme would be available for a period of five years. Presently the Commission will provide assistance under the scheme upto the end of X Plan period only. Continuation of the scheme during XI Plan period may be considered by the Commission on the basis of satisfactory progress of the work undertaken by the Centres during X Plan period.

**11. Procedure for Monitoring the progress of Scheme.**

At the end of each academic year, the Director of the Centre, will submit an Appraisal report duly countersigned by the Registrar or Vice Chancellor of the University, to the UGC, indicating the detailed performance and activities undertaken by the Centre and the actual impact of research and teaching activities undertaken by the Centre.

**12. Advisory Committee at University level**

For effective implementation of policies and programmes to be undertaken by the Centre, the University shall constitute an Advisory Committee headed by the Vice Chancellor of the concerned University or a person nominated by him. The Advisory Committee may have two of its members from teaching and research faculties from the University, two to three eminent educationists and Social workers/Scientists nominated from outside by the Vice Chancellor of the University. One expert shall be nominated by the Chairman, UGC. The Advisory Committee should meet at least twice in a year.







## ANNEXURE-I

## UNIVERSITY GRANTS COMMISSION

**FORMAT FOR INVITING PROPOSALS FOR  
ESTABLISHMENT OF CENTRES IN UNIVERSITIES FOR  
STUDY OF SOCIAL EXCLUSION AND INCLUSIVE  
POLICY**

1.(a) Name and address of the University :

(b) Year of Establishment: University :

2. Name and Address of the Registrar :

3. Name and Address of the Coordinator for the proposed Centre

Name & Address:

\_\_\_\_\_ E-Mail

\_\_\_\_\_ Ph.

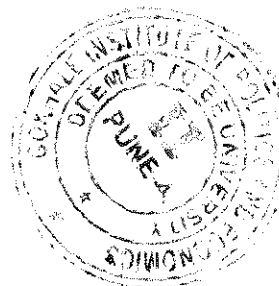
\_\_\_\_\_ Fax

Pin code \_\_\_\_\_

4. The summary of the academic activities to be under taken by the proposed Centre for the next five year

5. Faculty available in the University with the field of their specialization for association with the Centre

| Name | Designation | Qualifications | Specialization | Number of Publications |
|------|-------------|----------------|----------------|------------------------|
|      |             |                |                |                        |



1000

6. (a) Total no. of students in the university during current academic year.

| Level of Course         | Total Enrolment of Students | Average no. of students passing out per year |
|-------------------------|-----------------------------|--|
| Post Graduate Degrees   |                             |  |
| <u>Research Degrees</u> |                             |  |
| 1. M.Phil.<br>2. Ph.D.  |                             |  |

(b) Research and Collaborative projects completed in the Universities during last 5 years.

| National level organizations/agencies |                      | International level organizations/agencies |                      |
|---------------------------------------|----------------------|--|----------------------|
| No. of projects                       | Amount (Rs. In lacs) | No. of projects                            | Amount (Rs. In lacs) |
|                                       |                      |  |                      |
|                                       |                      |  |                      |
|                                       |                      |  |                      |

7. (a) Awards received by the faculty during last 5 years.

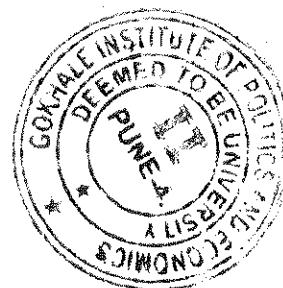
| Name of the Award   | Number of awards | Name of awardee |
|---------------------|------------------|-----------------|
| National level      |                  |                 |
| International level |                  |                 |

(b) Fellows of professional bodies/academies.

| Name of the Body/Academy | Name of the fellow |
|--------------------------|--------------------|
| National level           |                    |
| International level      |                    |

8. Details of Collaborative Programme (Teaching, Research and extension activities).

- a. Intra and Inter Department
- b. National organizations
- c. Non-Government organizations
- d. International organizations
- e. Other Institutions





9. Details of seminars, conferences etc. organized during last 5 years in the areas related to the proposed Scheme

| Academic Activities | Number organized |                           |                    |
|---------------------|------------------|---------------------------|--------------------|
|                     | National         |                           | International      |
|                     | Organized        | Participated/<br>Attended | Orgd. Participated |
| Seminar             |                  |                           |                    |
| Workshop            |                  |                           |                    |
| Summer Institutes   |                  |                           |                    |
| Refresher Courses   |                  |                           |                    |

10. University Library:

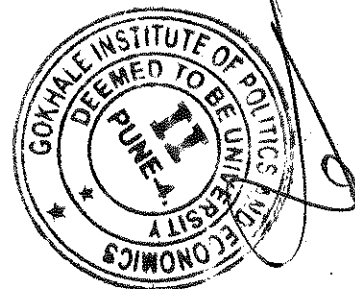
- a. Total no. of Books:
- b. Total no. of journals (Indian/Foreign)
- c. Subscribed annually:

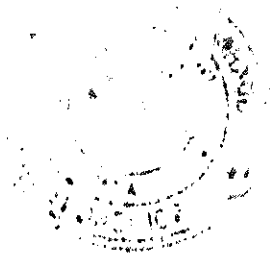
11. Whether University will provide Academic and Financial autonomy to the Centre if approved by the UGC.

12. Most essential and critical financial needs/facilities which will be required for successful implementation and to attain the objectives set-forth. (This should be within the financial limit as per guidelines of the scheme for establishment of the Centre and according to the list of admissible items.

13. Availability of infrastructural facilities for the Centre:

- a. Physical
- b. Teaching and Research
- c. Other Academic Activities



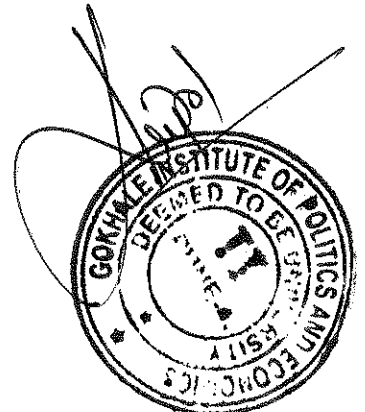


SIGNATURE & SEAL OF THE  
COORDINATOR OF THE PROPOSED  
CENTRE.

SIGNATURE & SEAL OF THE HEAD  
OF THE INSTITUTION/UNIV./VICE-  
CHANCELLOR/REGISTRAR.

DATE

Please note: PROPOSAL PREPARED OTHER THAN IN THE ABOVE  
FORMAT AND WITHOUT SIGNATURE OF THE ABOVE  
MENTIONED AUTHORITIES MAY NOT BE  
CONSIDERED. PROPOSAL IN DUPLICATE COPIES IN  
THE BIND FORM AND NEATLY TYPED AND PRINTED  
MAY BE SENT TO THE DEPUTY SECRETARY, SCT  
SECTION, UNIVERSITY GRANTS COMMISSION, 35  
FEROZESHAH ROAD,  
NEW DELHI - 110001.







सलाहकार  
भारत सरकार  
कृषि मंत्रालय  
कृषि एवं सहकारिता विभाग  
अर्थ एवं सांख्यिकी निदेशालय  
नई दिल्ली-110001



File  
24/9/2003

ADVISER 178

Government of India  
Ministry of Agriculture  
Department of Agriculture & Co-operation  
Directorate of Economics & Statistics  
New Delhi-110001

Dated.....

R.C.RAY

D.O.No. 4-8/2000-RSC-ES

19<sup>th</sup> September, 2003

Dear Dr. Chitre,

Kindly refer to your letter No. 178/1025/2003 dated 17<sup>th</sup> September, 2003 regarding pending approvals from the Ministry of Agriculture. The same is under examination and we shall be coming back to you soon.

Regarding your query as to whether the approval/concurrence of the Ministry is required for appointments/extension and career advancements etc., it is stated that as per the recommendations of the Podwal Committee and terms of release of grants the representative of the Ministry shall be a member for appointments to all posts at the level of Research Officer and above.

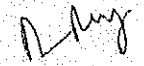
While submitting the proposal, it is requested that the staff strength etc. sanctioned for the Centre may be kept in view. This is enclosed at Annexure-I. Secondly, as per Govt. of India policy guidelines, filling up of vacant posts, automatic promotion etc. are banned for the present. This was intimated to AERC, Pune, vide D.O. No. 5-11/90-RSC-ES-RR dated 4<sup>th</sup> October, 2000 by former ESA under the approval of the then Agriculture Minister. A copy of the letter is enclosed at Annexure-II. This decision was taken to contain the increasing expenditure of AERCs and therefore, now for filling up any post below or above the rank of R.O, even on contract basis, extension etc. prior approval of the Administrative Ministry is essential.

It would help us a lot if the proposals submitted by AERC, Pune are in conformity with the guidelines issued by the Ministry from time to time.

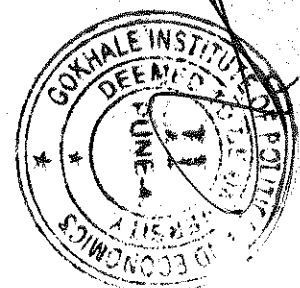
With regards,

Encl - As above.

Yours sincerely,

  
(R.C.Ray)

14/  
Dr.V.S.Chitre,  
Director,  
Gokhale Institute of Politics & Economics  
Pune - 411 004.





Annexure - T

**Staffing Pattern of the AER Centre as approved by the empowered Committee.**

| Sl. No.                                | Name of the post  | No. of sanctioned post | Pay Scale   |
|--|---|------------------------|---|
| <b><u>I TECHNICAL STAFF:</u></b>       |   |                        |   |
| 1.                                     | Director in the rank of Professor                           | 1                      | 16400-22400   |
| 2.                                     | Dy. Director in the rank of Reader/Asstt. Professor         | 1                      | 12000-18300   |
| 3.                                     | Research Officers in the rank of Lecturer                   | 4                      | 8000-13500  |
| 4.                                     | Research Associate in the rank of Sr. Research Investigator | 6                      | 6500-10500  |
| 5.                                     | Research Fellow   | 3                      | On tenure basis for three years on Consolidated Fellowship as per UGC rules |
| 6.                                     | Research and Reference Asstt. (Library)                     | 1                      | 5000-8000   |
| <b><u>II NON -TECHNICAL STAFF:</u></b> |   |                        |   |
| 1.                                     | Office Superintendent                                       | 1                      | 5500-9000   |
| 2.                                     | Accounts Assistant  | 1                      | 4000-6000   |
| 3.                                     | P.A. Director   | 1                      | 5500-9000   |
| 4.                                     | Asstt./U.D.C.   | 1                      | 4000-6000   |
| 5.                                     | Typist*   | 3                      | 3050-4500   |
| 6.                                     | Peon*   | 1                      | 2550-3050   |
| 7.                                     | Farash/Sweeper*   | 1                      | 2550-3050   |
| 8.                                     | Chowkidar*  | 1                      | 2550-3050   |
| Total:                                 |   | 26                     |   |

\* On whole time/Part time basis as may be necessary.





गोखले राज्यशास्त्र व अर्थशास्त्र संस्था, पुणे या अभिमत  
विद्यापीठातील शिक्षकिय पदांना दिनांक १/१/२००६  
पासून सहाव्या वेतन आयोगाच्या शिफारशीनुसार  
सुधारीत वेतनश्रेण्या लागू करण्याबाबत.

महाराष्ट्र शासन  
उच्च व तंत्र शिक्षण विभाग  
शासन निर्णय क्र. - संकीर्ण-२०१०/(१९६/१०)/विशि-४  
मंत्रालय विस्तार भवन, मुंबई- ४०००३२.  
दिनांक : २४ जून, २०११

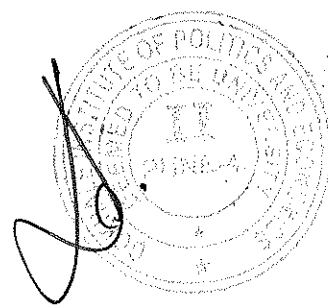
- संदर्भ :- १) उ.व तं.शि.वि शासन निर्णय क्र. आरएसआय२०००/(३७/२०००)/विशि-१,  
दि.०२ सप्टेंबर २००४.  
२) उ.व तं.शि.वि. शासन निर्णय क्र एनजीसी-२००९/(२४३/०९)/विशि-१,  
दि. १२/०८/२००९  
३) संचालक, उच्च शिक्षण, महाराष्ट्र राज्य पुणे यांचे पत्र क्र.  
डीसीआय/२००८/विविधप्रस्ताव/विशि-१२४६  
दि. २८/०५/२०१०

**प्रस्तावना :-**

गोखले राज्यशास्त्र व अर्थशास्त्र या संस्थेची स्थापना सन १९३० मध्ये झालेली असून, अर्थशास्त्र विषयात संशोधन व प्रशिक्षण देणारी देशातील एक जुनी संस्था आहे. सदर संस्थेस विद्यापीठ अनुदान आयोगाने १९९३ मध्ये अभिमत विद्यापीठाचा दर्जा दिला आहे. गोखले राज्यशास्त्र व अर्थशास्त्र पुणे, या अभिमत विद्यापीठाचे शैक्षणिक आणि संशोधनात्मक महत्त्व व गरज लक्षात घेऊन, शासनाने विविध शासन निर्णयान्वये ६ संवर्गातील २७ शिक्षकीय पदे मंजूर केलेली आहेत. या संस्थेला अभिमत विद्यापीठाचा दर्जा प्राप्त झाल्यानंतर राज्य शासनाने उ.व तं.शि.वि शासन निर्णय क्र. आरएसआय२०००/(३७/२०००)/विशि-१, दि.०२ सप्टेंबर २००४ अन्वये या अभिमत विद्यापीठातील शिक्षकीय / शिक्षकेत्तर कर्मचाऱ्यांना दिनांक ०१/०४/२००४ पासून स्वतंत्रपणे पाचवा वेतन आयोग लागू केला आहे.

शासनाने, शासननिर्णय उच्च व तंत्र शिक्षण विभाग, क्रमांक : एनजीसी-२००९/(२४३/०९)/विशि-१, दिनांक १२/०८/२००९ अन्वये राज्यातील अकृषी विद्यापीठे व संलग्नित शासकीय / अशासकीय महाविद्यालयातील शिक्षकीय पदांना सहाव्या वेतन आयोग लागू करण्याचे आदेश निर्गमित केलेले आहेत. त्यानुसार गोखले अर्थशास्त्र संस्था, पुणे या अभिमत विद्यापीठाच्या आस्थापनेवरील २७ शिक्षकीय पदांना सहाव्या वेतन आयोगाच्या वेतनश्रेण्या लागू करण्याची बाब शासनाच्या विचाराधीन होती. त्यानुसार शासनाने खालीलप्रमाणे निर्णय घेतलेला आहे.

**शासन निर्णय :-** गोखले राज्यशास्त्र व अर्थशास्त्र संस्था, पुणे या अभिमत विद्यापीठातील प्रपत्र 'अ' मधील ६ संवर्गातील २७ शिक्षकिय पदांना सहाव्या वेतन आयोगाच्या सुधारीत वेतनश्रेण्या उच्च व तंत्र शिक्षण विभाग, शासन निर्णय क्र. एनजीसी-२००९/(२४३/०९)/विशि-१, दि. १२/०८/२००९ मधील तरतुदीनुसार दिनांक ०१/०१/२००६ पासून मंजूर करण्यात येत आहेत.



२. **वेतन निश्चिती :-** संचालक, गोखले राज्यशास्त्र व अर्थशास्त्र संस्था, पुणे यांनी संबंधित शिक्षकिय पदांची वेतन निश्चिती दिनांक १ जानेवारी, २००६ पासून दिनांक १२/०८/२००९ च्या शासननिर्णयाच्या अनुषंगाने करावी व त्याला संचालक, उच्च शिक्षण, पुणे यांची मान्यता घ्यावी.

३. **विकल्प देणे :-** सुधारीत वेतन श्रेणी स्विकारण्यासाठी संस्थेमधील कर्मचार्यांनी या आदेशाच्या निर्गमनाच्या दिनांकापासून १ महिन्याच्या कालावधीत विकल्प द्यावा.

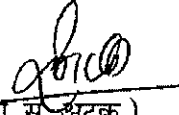
४. गोखले राज्यशास्त्र व अर्थशास्त्र संस्था, पुणे या अभिमत विद्यापीठातील शिक्षकीय पदांना सहावा वेतन आयोगाच्या वेतनश्रेण्या दि. ०१/०१/२००६ पासून लागू केल्यानंतर, संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे यांनी दि. ०१/०१/२००६ ते ३१/०३/२०१० पर्यंतच्या वाढीव रकमेच्या ८०% इतक्या रकमेची प्रतिपूर्ती करण्याबाबतचा प्रस्ताव विद्यापीठ अनुदान आयोगास सादर करावा.

५. उपरोक्त कारणाकरिता होणारा खर्च "२२०२-सर्वसाधारण शिक्षण-०३, विद्यापीठीय व उच्च शिक्षण -१०२-विद्यापीठांना सहाय्य (००)(०१) सर्वसाधारण शिक्षणासाठी विद्यापीठांना अनुदाने (२२०२०६८३)-४१ सहाय्यक अनुदाने" या लेखा शीर्षा खालील मंजूर तरतुदीतून भागवण्यात यावा.

हा शासन निर्णय वित्त विभागाच्या संमतीने व त्या विभागाचा अनौपचारिक संदर्भ क्र.२१/सेवा-९, दिनांक ११/०१/२०११ अन्वये निर्गमित करण्यात येत आहे.

सदर शासन निर्णय महाराष्ट्र शासनाच्या [www.maharashtra.gov.in](http://www.maharashtra.gov.in) या संकेत स्थळावर उपलब्ध असून त्याचा सांकेतांक क्रमांक २०११०४२९११२६०७००१ असा आहे.

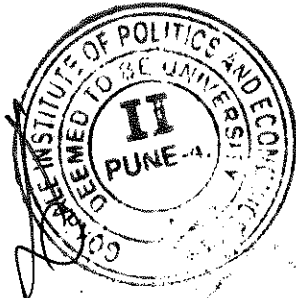
महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

  
(रा. स. अटक)

अवर सचिव, महाराष्ट्र शासन

प्रति,

- १) संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे
- २) संचालक, गोखले राज्यशास्त्र व अर्थशास्त्र संस्था, पुणे
- ३) महालेखापाल-१ (लो व अ), महाराष्ट्र राज्य, मुंबई.
- ४) महालेखापाल-१ (लेखापरिक्षा), महाराष्ट्र राज्य, मुंबई.
- ५) कोषागार अधिकारी, पुणे.
- ६) सह संचालक, उच्च शिक्षण, महाराष्ट्र राज्य, पुणे
- ७) गा. मंत्री (उ. व तं. शि.) यांचे खाजगी सचिव
- ८) मा. राज्यमंत्री (उ. व तं. शि.) यांचे खाजगी सचिव
- ९) मा. प्रधान सचिव (उ. व तं. शि.) यांचे स्वीय सहायक
- १०) सर्व सहसचिव/उपसचिव/अवर सचिव, उ. व तं. शि. वि, मंत्रालय, मुंबई.
- ११) वित्त विभाग / सेवा-९
- १२) निवड नस्ती, विांश-४

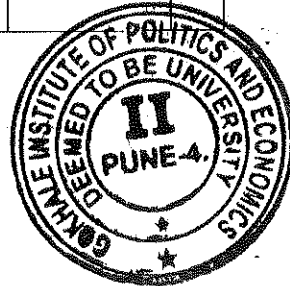


प्रपत्र -अ

गोखले राज्यशास्त्र आणि अर्थशास्त्र संस्था, पुणे

शिक्षकीय पदांच्या पाचव्या व सहाव्या वेतन आयोगातील वेतनश्रेण्या दर्शविणारे विवरण पत्र

| अ.क | पदनाम                            | एकूण मान्य पदे | पाचव्या वेतन आयोगानुसार वेतनश्रेणी                  | सहाव्या वेतन आयोगानुसार वेतनश्रेणी                    | ग्रेड पे (GP) |
|-----|----------------------------------|----------------|---|---|---------------|
| १   | प्राध्यापक                       | ५              | १६४००-२२४००   | ३७४००-६७०००   | १००००         |
| २   | प्रपाठक/सहयोगी प्राध्यापक        | ८              | १२०००-१८३००   | १५६००-३११००   | ८०००          |
| ३   | अधिव्याख्याता/सहाय्यक प्राध्यापक | ८              | ८०००-१३५००  | १५६००-३११००   | ६०००          |
| ४   | सहाय्यक ग्रंथपाल                 | १              | ८०००-१३५००  | १५६००-३११००   | ६०००          |
| ५   | प्रलेखन अधिकारी                  | २              | ८०००-१३५००  | १५६००-३११००   | ६०००          |
| ६   | संशोधन सहाय्यक                   | ३              | १०५०० (एकत्रित)<br>८८०० (एकत्रित)<br>८००० (एकत्रित) | १३००० (एकत्रित)<br>११००० (एकत्रित)<br>१०००० (एकत्रित) | -<br>-<br>-   |
|     | एकूण                             | २७             |   |   |               |



  
(श. स. अटक)

अवर सचिव, महाराष्ट्र शासन





W-11011/14/2019-Stats(PRC)/E.O. B043042

Government of India  
Ministry of Health and Family Welfare  
Department of Health and Family Welfare  
Statistics Division

IRCS Building, New Delhi-1  
Dated the 26 February 2021

To

Registrar/ Director/Hony. Director of PRCs as per list

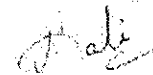
Subject: Revised Guidelines of Population Research Centres (PRCs).

Sir/Madam

I am directed to forward here with a copy of revised guidelines for Population Research Centres (PRCs), Ministry of Health and Family Welfare for further necessary action.

2. This issues with approval of competent authority.

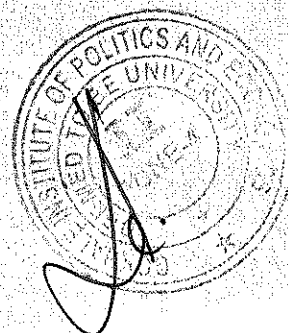
Yours Faithfully



(Anjali Rawat)  
Director(Statistics)

Copy for information to:

Key persons of all PRCs



## Revised Guidelines of Population Research Centres (PRCs):

### 1. Background

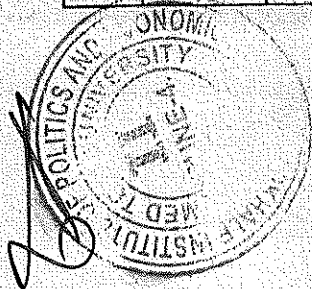
1.1. The Ministry of Health and Family Welfare (MOHFW) established a network of Population Research Centres (PRCs) with the mandate to provide, inter alia, critical research based inputs related to the Health and Family Welfare Programs and Policies at the national and state levels. The mandate of PRCs is:

- To carry out research and evaluation studies in the field of population studies.
- To undertake evaluation of the state level population and health programmes and schemes, as entrusted by the Ministry from time to time.
- They are supposed to contribute towards the growth of population research (including monitoring and evaluation) in the overall context of socio-economic research in the country or parts thereof besides regularly undertaking seminars, conferences, workshops, training programmes etc.

Presently, there are 18 PRCs in India of which 12 are located in Universities while 6 are in Institutes of repute.

### 1.2. Details of Population Research Centres

| Sl. No. | Name of the Centre | Name of the University/Institute where Centre is located | Year of Establishment |
|---------|--------------------|--|-----------------------|
| 1       | 2                  | 3  | 4                     |
| 1       | PRC, Delhi         | Institute of Economic Growth, Delhi                      | 1958                  |
| 2       | PRC, Kerala        | University of Kerala, Trivandrum                         | 1958                  |
| 3       | PRC, Dharwad       | JSS Institute of Economic Research, Dharwad              | 1961                  |
| 4       | PRC, Gandhigram    | Rural H&FW Trust, Gandhigram (TN)                        | 1961                  |
| 5       | PRC, Pune          | Gokhale Institute of Politics and Economics, Pune        | 1963                  |
| 6       | PRC, Patna         | Patna University, Patna                                  | 1966                  |
| 7       | PRC, Lucknow       | Lucknow University, Lucknow                              | 1966                  |
| 8       | PRC, Baroda        | MS University, Baroda                                    | 1967                  |
| 9       | PRC, Bangalore     | Institute of Social and Economic Change, Bangalore       | 1972                  |
| 10      | PRC, Udaipur       | Udaipur University, Udaipur                              | 1977                  |



|    |                                    |   |      |
|----|------------------------------------|---|------|
| 11 | PRC, Vishakhapatnam                | Andhra University, Vishakhapatnam   | 1977 |
| 12 | PRC, Guwahati                      | Guwahati University, Guwahati   | 1977 |
| 13 | PRC, Bhubaneswar                   | Utkal University, Bhubaneswar   | 1977 |
| 14 | PRC, Punjab University, Chandigarh | Punjab University, Chandigarh   | 1978 |
| 15 | PRC, Srinagar                      | University of Srinagar (J&K)  | 1985 |
| 16 | PRC, CRRID Chandigarh              | Centre for Research in Rural and Industrial Development (CRRID) CRRID, Chandigarh | 1986 |
| 17 | PRC, Shimla                        | Himachal University, Shimla   | 1988 |
| 18 | PRC, Sagar                         | Dr. Harisingh Gour University, Sagar  | 1999 |

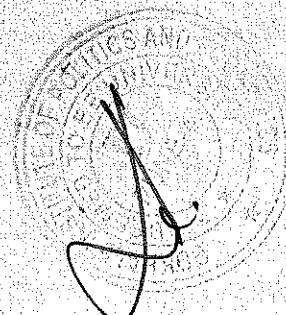
These guidelines provide the staffing pattern, eligibility conditions for filling various posts and other details. Details are given as under:

## 2. Staffing Pattern

Currently, staffing pattern is not uniform in all PRCs. Based on the Staffing pattern, 18 PRCs are divided into 2 categories: Category I with sanctioned strength of 25 and Category II with sanctioned strength of 11.

### 2.1 Staffing Pattern of a Category-I PRC

| S. No. | Name of Post                             | Sanctioned Strength |
|--------|--|---------------------|
| 1.     | Professor                                | 1                   |
| 2.     | Associate Professor                      | 1                   |
| 3.     | Assistant Professor                      | 2                   |
| 4.     | Documentalist/Librarian/Asstt. Librarian | 1                   |
| 5.     | Research Investigator                    | 4                   |
| 6.     | Field Investigator                       | 4                   |
| 7.     | Data Assistant                           | 4                   |
| 8.     | Office Supdt.                            | 1                   |
| 9.     | Stenographer/Sr. Assst./Assst            | 1                   |
| 10.    | UDC                                      | 1                   |
| 11.    | LDC                                      | 1                   |
| 12.    | Peon                                     | 1                   |
| 13.    | Driver                                   | 1                   |
| 14.    | Research Fellow (Contractual)            | 2                   |
|        | <b>TOTAL</b>                             | <b>25</b>           |



✱

PRC Gandhigram is operating all posts as per State Govt Pay Scales.

## 2.2 Staffing Pattern of a Category-II PRC

| S. No. | Name of Post                       | Sanctioned Strength |
|--------|------------------------------------|---------------------|
| 1.     | Associate Professor ] faculty      | 1                   |
| 2.     | Assistant Professor ]              | 1                   |
| 3.     | Research Investigators ] technical | 2                   |
| 4.     | Field Investigators ]              | 2                   |
| 5.     | UDC ]                              | 1                   |
| 6.     | LDC/Typist ] Admin                 | 1                   |
| 7.     | Peon ]                             | 1                   |
| 8.     | Research Fellow (Contractual)      | 2                   |
|        | <b>TOTAL</b>                       | <b>11</b>           |

## 3. Guidelines for Direct Recruitment

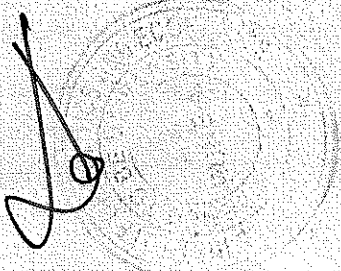
Details regarding qualification and experience for all posts provided at **Annexure-I**

## 4. Selection Procedure

4.1 All vacant posts in the PRCs are to be filled up keeping in view the laid down minimum qualifications, experience and designations as listed in previous section. The Selection Committee for faculty posts (Assistant Professor and above) should be as per the Rules & Regulations of UGC which are followed by the host University / Institute for the regular faculty. However, presence of a representative of the Ministry of Health & Family Welfare, GOI is desirable in the interview boards / selection committees for the recruitment or promotion to the posts of Assistant Professor and above in the PRC. For filling of all contractual engagements/posts permission of JS/JS Level Officer of MoHFW is required.

4.2 The selection committee for the selection of posts of non-teaching technical posts (Research Investigator, Field Investigator, Data Assistant) should be constituted by host University/Institution comprising of at least two subject experts, two senior-most faculty members of the concerned PRC, Representative nominated by host University / Institute as per their rules, State Demographer / Representative from State Health & Family Welfare Directorate. The recruitment for these posts should be done under intimation to this Ministry.

4.3 For the selection of all other administrative support staff, the selection committee should include senior-most faculty member(s) of the concerned PRC, Hony. Director/ Director and other members may be as per the rules of the host University / Institute. The recruitment for these posts should be done under intimation to this Ministry.



## 5. Service Conditions for the PRC Staff

5.1 The faculty and staff of PRC would be governed by the respective rules of Host University/ State Govt. as the case may be. They would be treated at par with regular staff of Host University/ State Govt.

5.2 The pay scales of the staff of the PRCs will be equivalent to the pay scales prevailing in the corresponding posts in the University / State Government wherever the centre is situated.

UGC scales of pay are to be given to the senior staff (Assistant Professor and above) of the PRCs wherever the concerned University/Institute has adopted UGC scales of pay.

The other staff of PRC not in receipt of UGC scale shall be governed as per the concerned State Government's / university rules.

However, the host University/ Institute should not make any changes in the staff pattern or scale of pay without the specific sanction from the MoHFW.

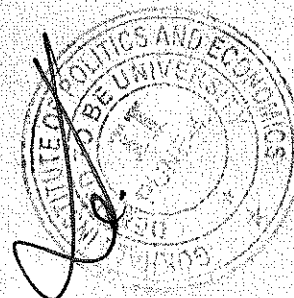
5.3 All service /welfare related matters like CAS/MACPS/Time bound scale promotion etc. Scheme, housing, official residence, TA/DA, Retirement age rules, Medical Re-imburement Rules, LTC Rules, Leave Rules, Gratuity Rules, Leave Encashment, Contribution to Provident Fund, House Rent Allowance, Transport Allowance, Children Education Allowance etc. etc. are automatically to be extended to PRCs faculty & similarly to non-faculty as per the rules of the Host University/ Institute.

5.4 The host university/institute may deal with administrative matters of the Population Research Centres (PRCs) like CAS/MACPs, promotions etc. at their level, in accordance with the relevant rules and regulations, without altering the basic sanctioned strength/structure and pay scales of PRCs (approved by Ministry) under intimation to this Ministry.

5.5 (i) the total contractual posts of the PRCs initially would be approved at one go on yearly basis by the concerned JS /JS level officer of the MoHFW. However, different engagement contracts would end at different dates.

(ii) Subsequent extensions for next two years, [one year at a time] can be done by PRC under intimation to MoHFW. The contractual engagement could be extended for another two years, one year at a time, (total 3 years) by the PRCs themselves on the basis of satisfactory services rendered by the incumbent.

Accordingly, for every post, after initial approval of JS/JS level officer, the PRCs need not to come back for MoHFW for three years.



(iii) Further, in case Incumbent leaves in between the contract period, the PRCs may engage next available person from wait-listed candidates at the same ToR for remaining period of engagement.

(iv) This new system would facilitate PRCs and MoHFW for better resource planning in terms of retaining the quality HR and management of funds for annual budget as well.

#### 6. Roles and Responsibilities:

PRCs should take up studies from State Govt./ National Govt. and International Institutes.

Every PRC/ groups of PRCs may organise capacity building, hand holding or technical programme related workshops, social/ health related workshops, atleast twice a year.

PRCs may make all their efforts to develop the subject of demography/population science/population studies as a discipline in the University/Institutes.

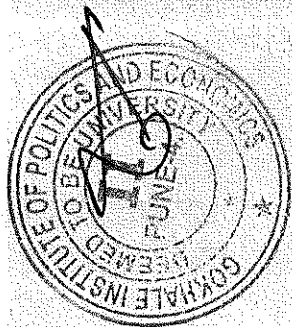
The faculty of PRC may also take classes wherever the subject of Demography/Population Science is taught in the departments like Sociology, Economics, Statistics etc or may take classes for the subject in which they have expertise/ doctorate/working experience. They should also get involved in other courses relating to RCH/NRHM/Health related issues.

Involvement and association of PRC with curricular activities of various Departments of University/Institute.

The faculty level staff may be involved in teaching and administrative activities of the University/ Institute on day to day basis in addition to their normal course of work by the head of the University/Institute.

The PRCs may consider initiating diploma/certification courses of 6 months to 2 year duration in the fields of population studies, demography, statistics, biostatistics, sociology, economics or other concerned discipline.

The host University/Institute may provide platform for training purposes with the help of financial aid from MoHFW.



## 7. Funding Pattern

7.1 The PRCs have been functioning under Ministry of Health & Family Welfare (MoHFW) as a Central Sector Scheme where MoHFW provides 100% grants-in-aid for meeting all expenditure towards salary, allowances, approved research studies, infrastructure development, non-recurring expenditure and other office expenses(OE) /other administrative expenses (OAE) for various activities such as constructions, repairs and maintenance, purchase of office furniture, equipment, computers, software, organizing workshops/seminars, etc etc.

7.2 The scheme is reviewed for its continuance after every five years or as decided by MoHFW, Govt.

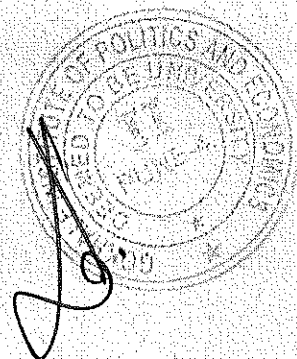
7.3 The Utilization Certificates, separately for Recurring and Non-Recurring Grants to be settled as per GFR with the MOHFW by the PRCs as early as possible, not later than 6 months after the closing of the financial year, i.e., latest by 31st October of succeeding financial year.

## 8. Process for Selection and Dissemination of Research

8.1 In view of the changing health scenario, scientific needs & opportunities, the mandate of the PRCs need to be expanded to include additional areas like training & capacity building of health functionaries that contribute in improving health information base, besides providing a rich research environment.

8.2 Dissemination of their research work/studies would be organised PRC/Region wise. Also, Compendium of selected significant studies by the PRC personnel may be brought out annually. The process for selection of research study topics and utilization and dissemination of findings of research studies undertaken by the PRCs on an annual basis need to involve various stakeholders like State Government, Universities, MoHFW, IIPS etc.

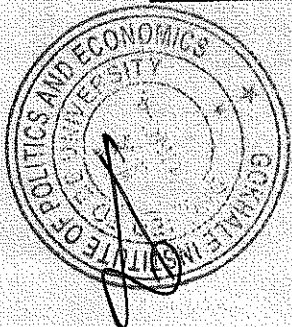
Note: Proposals for decisions on matters not covered in the above guidelines may be brought to the Ministry by the host university/institution for consideration.



Annexure-I

Guidelines for Direct Recruitment

| Designation         | Qualification  | Experience               | Remarks |
|---------------------|--|--------------------------|---------|
| Professor           | <p>1. Qualification as per latest UGC rules.</p> <p>2. Subject: Master's Degree in Demography / Population Studies / Statistics / Economics/ Mathematics / Sociology / Psychology / Anthropology/ Geography. Persons with P.G. Degree other than Demography / Population Studies should have completed a minimum one year regular course in Demography / Population Studies at a recognized institution / University.</p>      | As per latest UGC rules. |         |
| Associate Professor | <p>1. Qualification as per UGC latest guidelines.</p> <p>2. Subject: Master's Degree in Demography / Population Studies / Statistics / Economics/ Mathematics / Sociology / Psychology / Anthropology/ Geography. Persons with P.G. Degree other than Demography / Population Studies should have completed a minimum one year regular course in Demography / Population Studies at a recognized institution / University.</p> | As per latest UGC rules. |         |
| Assistant Professor | <p>1. Qualification as per latest UGC guidelines.</p> <p>2. Subject: Master's Degree in Demography / Population Studies / Statistics /Biosstatistics/ Economics/ Mathematics / Sociology, Social work/ Psychology, Anthropology, Geography. Persons with P.G. Degree other than Demography</p>   | As per latest UGC rules. |         |

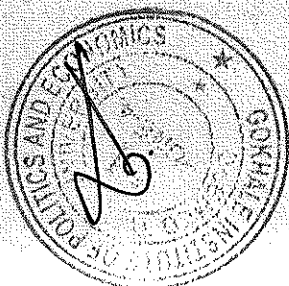




|  |   |   |  |
|--|---|---|--|
|  | Population Studies should have completed a minimum one year regular course in Demography / Population Studies at a recognized institution / University  |   |  |
| Research Investigator  | <p>Qualification for direct recruitment:</p> <p>At least 2nd class Post graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology / Social work / Psychology / Anthropology / Geography</p> <p>Knowledge in Computer Applications</p> <p>50% posts are to be filled by promotion from amongst Field Investigators who have completed 4 years of service, failing which by direct recruitment.</p> | <p>3 years' experience in collection / analysis and report writing. (Relaxable for candidates with higher qualifications).</p> <p>(The posts may be from different disciplines)</p> |  |
| Field Investigator   | <p>Qualification for direct recruitment :</p> <p>At least 2nd class Post Graduate degree in Demography/Population Studies / Statistics/Economics/Mathematics/Sociology/ Social work/ Psychology/ Anthropology/ Geography</p> <p>In case of Type I PRCs, 50% posts are to be filled by promotion from amongst Data Assistants who have completed 3 years of service, failing which by direct recruitment.</p>                                  | <p>Some experience in collection / analysis of data</p> <p>(The posts may be from different disciplines)</p>  |  |
| <p>Note: For the faculty (Assistant Professor, Associate Professor and Professor), UGC guidelines as revised from time to time may be adopted.</p> |   |   |  |
| Data Assistant   | <p>At least 2nd Class Graduate degree with Statistics / Economics /Mathematics</p> <p>Experience in data handling using latest Statistical packages.</p>  |   |  |



|                         |  |   |
|-------------------------|--|---|
| <p>Research Fellows</p> | <p>(First)</p> <p>One Research Fellow with a monthly emolument of Rs. 28,000/- per month (consolidated) should possess at least 2nd Class Post Graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology / Public Health from a recognized institution / University.</p> <p>(Second)</p> <p>One Research Fellow with a monthly emolument of Rs. 25,000/- per month (consolidated) should possess at least 2nd Class Post Graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology from a recognized institution / University.</p> | <p>Four years of experience post qualification (i.e. after Post graduation) / Ph.D. Relaxable in deserving cases.</p> <p>The hiring of Research Fellow is to be made purely on a contractual basis and the contract renewed at least every year based on the performance of the Research Fellow. The advertisement and offer of letter may clearly stipulate these criteria and also state that the PRC has no liability for either regularising the service rendered or offer regular appointment in the PRC. The advertisement for recruitment of the Research Fellow may be widely circulated within the affiliated Institutions / Colleges and the other PRCs to ensure a wider circulation. The advertisement may clearly stipulate the terms and conditions mentioned above.</p> <p>one year of experience post qualification (i.e. after Post graduation). Relaxable in deserving cases.</p> |
| <p>Other</p>            | <p>To be governed by the Host Institute / University / State Govt. Rules wherever</p>  |   |



|                               |            |
|-------------------------------|------------|
| Administrative Support Staff: | applicable |
| Documentist                   | /          |
| Librarian                     | /          |
| Assistant Librarian           | /          |
| Office Supdt.                 | /          |
| Stenographer                  | /          |
| Sr. Asstt./ Asstt.            | /          |
| / UDC / LDC /                 | /          |
| Typist / Peon /               | /          |
| Driver                        | /          |

Note: 1) Instead of Steno/Asstt/UDC/LDC/Typist etc, Multi-skilled Functionaries may be appointed. Proposals in this regard may be sent to the Ministry of H&FW by the PRCs for approval. Post of Librarian should be filled only when there is full-fledged Library in the PRC; otherwise multi-skilled functionaries may be used.

