

# Annual E-Governance Report

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2018-19

## 1. Planning

The Institute has been adopting the IT facilities in a comprehensive way since long. The decision regarding planning and deployment of the IT infrastructure is taken either in the meetings of the Internal Management or Purchase Committee of the Institute. However, the decision regarding IT infrastructure for classroom teaching, Statistical Databases, and Bibliographic Databases is taken either in the Research Staff meetings or the Library Committee meetings.

The college submits data to All India Survey on Higher Education (AISHE) initiated by Ministry of Human Resource Development, Government of India every year.

State Government annually collects online data and the college submits the information to Department of Higher and Technical Education, Government of Maharashtra through Management Information System.

## 2. Administration

- The decisions, discussions on all internal matters are being communicated to the Internal Staff members, including Director. Faculty members and Registrar are normally communicated by e-mail through the domain name gipe.ac.in, which is integrated in Gmail so that the information does not go unnoticed by the members using Gmail..
- The Institute has 150 computers with internet connection. The Campus has its own internet leased line provided by NKN communication with 24x7 unlimited access with the capacity of 100 mbps. The college campus is secure Wi-Fi enabled with speed of 100 mbps.
- The institute installed Biometric Attendance System for all the staff members. The monthly reports, generated by this system are sent to the respective Heads of Departments who are in turn monitored by the principal.



### 3. Finance and Accounts

- Accounts and Finance uses updated version of Tally ERP system to maintain its books of accounts.
- RTGS/NEFT and Online transactions are used on a regular basis.
- The funds from various agencies and salary of the staff are managed through online transaction procedures.
- A significant step in financial governance was the integration of a payment gateway on the Institute's website.

### 4. Student Admission and Support

- The Admission Process is being handled by our in-house software which is managed by the Academic Office. The office caters to the needs of students by providing them online admission, scholarship forms, bonafide certificates, Transcripts and other documents based on the requests made.
- The Library has started using its own housekeeping software SLIM from 2002 onwards and the entire library operations like circulation, cataloguing, searching, acquisitions, Serials Control and OPAC are being handled using SLIM 21 software. Besides, it hosts one of the largest digital libraries of India wherein about 26300 books and other documents in digital format are kept and made accessible universally with facilities of metadata searching.
- The Institute has been a part of Infflibnet consortium since 2001 and it is also a beneficiary of Infflibnets's Inffonet Programme.
- IQAC Working Committee has suggested modifications in the existing process to include from all the stakeholders. And suggested to develop inhouse application for student feedback

### 5. Website

- The Institute has its own website [www.gipe.ac.in](http://www.gipe.ac.in) wherein all the information pertaining to the Institute, its faculty members, departments, activities are provided.
- As per the recommendations of IQAC from time, mandatory information like RTI, Roster etc. are also uploaded on the website.
- The Website provides information about IQAC giving its composition and AQARs.



Gokhale Institute of Politics and Economics  
(Deemed to be University u/s 3 of UGC Act 1956)

## 6. Examination

- Though the Institute conducts its semester-end examinations on offline mode, it successfully holds its all-India Entrance Examination by outsourcing the same to one agency namely WeShine.

Institute updates server hardware, software, operating system, Gsuit Email Subscription, Tally ERP, antivirus on desktops, laptops, firewall subscription, online databases, plagiarism detection softwares on regular basis with the recommendation of Information Scientist.

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Information Scientist



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**2019-20**

## **1. Planning**

During the academic year 2019-20, Gokhale Institute introduced the Business Analytics course to enhance the scope of interdisciplinary learning. This decision was made during internal meetings aimed at improving the academic offerings and addressing emerging industry needs.

## **2. Administration**

The Institute successfully transitioned to online platforms for student admissions. The admission test for the academic year was conducted using an online examination system, ensuring transparency and accessibility. The use of Google Meet was initiated for classroom instruction, allowing faculty and students to engage effectively amid disruptions caused by the pandemic.

In accordance with UGC guidelines, institute ensures that all students fill the Anti-ragging affidavit at the time of admission through following link:  
[https://www.antiragging.in/affidavit\\_affiliated\\_form.php](https://www.antiragging.in/affidavit_affiliated_form.php)

## **3. Finance and Accounts**

An update of a payment gateway on the Institute's website, enabling seamless online fee transactions for students.

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**Information Scientist**



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2021-22

## 1. Administration

The Institute continued its progress towards enhancing its e-governance framework. Faculty profiles were updated on the website, making it easier for prospective students and researchers to access relevant information. A standardized policy for email ID generation was formalized, streamlining the internal communication process.

## 2. Planning and Development

A consultant was appointed to oversee the digitization of the Institute's administrative functions. Demonstration sessions for an Enterprise Resource Planning (ERP) system were conducted, and the finalization of its deployment marked a significant milestone in the Institute's operational efficiency.

Institute was registered to NAD (National Academic Repository) and started uploading awards on regular basis.

## 3. Infrastructure

With the support of NKN Internet Lease Line speed was increased from 100Mbps to 1 Gbps, a network asset audit was conducted to assess and improve the existing infrastructure. Wi-Fi access points were increased in the hostel areas, ensuring reliable internet connectivity for all students. Digital smart boards and audio systems were installed in classrooms, contributing to an enhanced learning environment.

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2022-23

## 1. Administration

The Institute continued its progress towards enhancing its e-governance framework. The website is revamped with the latest technology which support the accessibility and hosted on cloud server. JUNO ERP system was implemented from this year for smooth functioning of all activities and ERP Software was hosted on AWS Cloud Server. Artha Vijnana is available on the website of Gokhale Institute of Politics and Economics Pune.

## 2. Planning and Development

To Provide seamless wifi to all part of the institute hitmap was generated and accordingly the access points are installed. Top Two Floor of New Academic Building classrooms and new seminar hall are equipped with Wi-Fi, Smart Boards, Audio System, CCTV etc.

## 3. Academic Administration

With the ERP System all Students admission, attendance, result was made in online mode. All commination, continues assessment test (Quizzes) are done through online by using ERP.

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2020-21

## 1. Administration

The use of Google Meet became extensive as it facilitated regular lectures and meetings throughout the year. Faculty and staff members adapted to this platform for conducting academic sessions and internal meetings. A notable event in this year was the first-ever online convocation held on 2nd February 2021. The event was graced by Dr. Abhijeet Banerjee, who delivered the Kale Memorial Lecture.

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