

Recruitment Details Form

Post Name: Field Assistant (CSD)

No of Posts: 04

Post Type: Contractual - 11 Months

Job Description:

The work for the field assistants would be to enroll new schools in the program, continue communication, and follow up with the existing ones. The work involves,

1. Approach the school principal
2. Schedule appointment
3. Do follow up with school
4. Get the baseline survey done, data collection, documentation
5. Overall coordination with the schools
6. Daily reporting of progress

Name of Project:

Mission City Chakra

Project Description: NA

Subject Specialization (If any): 1. A graduate in any discipline with a passion for the Environment 2. Proficiency in Marathi and English 3. Should have a 2-wheeler since the work involves school visits 4. Should be quick to learn, adapt 5. Basic knowledge of MS Office software, Excel, and Word for management and reporting purposes 6. Should have a phone with a fairly good quality camera to capture school photos and videos.

Minimum Qualifications: Graduation

Desired Qualifications/Experience: Passion for the Environment

Experience: Experience in Data Collection, Data Analysis and Field work

Age Limit (If any): NA

Consolidated Pay: Commensurate to industry standards

Application Deadline: Oct 30, 2024

Interview Dates: To be announced soon

Joining Date: Immediate

Additional Details (If any):