

Recruitment Details Form

Post Name: Research Associate

No. of Posts: 3

Post Type: Temporary

Period: 4 months

Name of the Project:

1. Study Efforts to Improve Mother and Child Care and Women's Participation in Workforce in Maharashtra
2. Study of the Employment Elasticity of Manufacturing and Value-Added Services Sector for Maharashtra

Job Description:

The Research Associate (RA) will support the end-to-end implementation of the research project, with a focus on comparative policy analysis and field-based evidence generation. The position requires a motivated individual with strong skills in research design, data collection, and analysis—both qualitative and quantitative.

Key responsibilities:

- Conduct an extensive literature review.
- Identify, retrieve, and analyze secondary datasets from credible national and international sources to facilitate cross-country comparisons.
- Assist in the development of research tools for both quantitative surveys and qualitative interviews (in-depth, KIIs and FGDs), ensuring tools are contextually appropriate and policy-relevant.
- Personally undertake qualitative data collection, including in-depth interviews, key informant interviews, and focus group discussions at selected field sites across Maharashtra.
- Coordinate with third-party agencies responsible for quantitative data collection and CAPI development.
- Monitor field data collection, conduct quality checks, and provide regular feedback to ensure data reliability and adherence to protocols.
- Analyze qualitative data using thematic techniques and assist with quantitative data analysis (Stata, R, EViews or equivalent).

- Support the writing of project reports, policy briefs, and academic papers based on project findings.

Minimum Qualifications:

Master degree in Economics/ Statistics/ Applied Statistics/ Mathematics/ Applied Mathematics/ Public Policy/ Demography/ Development Studies/ relevant field

Desirable Criteria:

- 2–4 years of relevant research experience or a PhD in a related field
- Prior experience in comparative or cross-country research.
- Excellent written and oral communication skills
- Ability to coordinate with diverse stakeholders and manage administrative aspects of the project
- Maintain comprehensive documentation for data intake, processing, analysis, and reporting.
- A strong understanding of social, political, and governance aspects.
- Familiarity with key data sources, including: NSSO reports, PLFS (Periodic Labour Force Survey), Census data, Economic Survey, ASI (Annual Survey of Industries), DES Maharashtra datasets, DHS and IHDS
- Sound understanding of industry classification systems (e.g., NIC codes)
- Experience in primary data collection and fieldwork
- Ability to manage, clean, and analyse large datasets effectively
- Knowledge of relevant labour laws such as the **Mathadi Act** and the **Industrial Disputes Act**
- **Technical Skills:** Proficiency in the use of statistical and econometric tools including: R programming, Stata, and EViews.
- Knowledge of Marathi.

Experience: 2 to 4 years

Consolidated Pay: Commensurate with qualification with and experience

Application Deadline: 11-6-2025

Joining Date: Immediate

REGISTRAR